




**OFFICE OF THE GOVERNOR  
DEPARTMENT FOR LOCAL GOVERNMENT**

**Matthew G. Bevin**  
Governor

1024 Capital Center Drive, Suite 340  
Frankfort, Kentucky 40601  
Phone: (502) 573-2382  
Fax: (502) 573-2939  
[www.kydlgweb.ky.gov](http://www.kydlgweb.ky.gov)

**Sandra K. Dunahoo**  
Commissioner

To: The Honorable Members of the Interim Joint Committee on Appropriations and Revenue

From:  Sandra K. Dunahoo,  
Commissioner  
Department for Local Government

RE: Regional Development Agency Assistance Program (RDAAP) / TVA Funds

Date: September 21, 2018

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The attached letter, sample resolutions, and Project Scope and Budget form were sent to all 39 Counties eligible for TVA funds under the Regional Development Agency Assistance Program (RDAAP). The 39 Counties include:

Adair, Allen, Ballard, Barren, Bell, Butler, Caldwell, Calloway, Carlisle, Christian, Clinton, Cumberland, Edmonson, Fulton, Graves, Grayson, Harlan, Hart, Henderson, Hickman, Livingston, Logan, Lyon, Marshall, McCracken, McCreary, Metcalfe, Monroe, Muhlenberg, Ohio, Russell, Simpson, Todd, Trigg, Union, Warren, Wayne, Webster, and Whitley Counties.



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Sandra K. Dunahoo  
Commissioner

September 11, 2018

The Honorable John Hobby  
Allen County Judge/Executive  
PO Box 115  
Scottsville, KY 42164

Dear Judge Hobby:

The 2018 General Assembly enacted House Bill (HB) 114 which amended KRS 96.895, created KRS 96.905 and established the Regional Development Agency Assistance Program (RDAAP).

HB 114 identifies your county as one that is eligible to receive funds as a part of the RDAAP. In Fiscal Year 2019, there will be a total of \$2,000,000 available for this Program to be allocated among the eligible counties. The funds will be distributed to Industrial Development Authorities (IDAs) established under KRS 154.50-301 to 154.50-346. Funds must be used for economic development and job creation activities pursuant to KRS 96.905 (2).

The first step to access funds under the RDAAP is for the Fiscal Court of each eligible county to designate one IDA to receive the funds. Attached to this letter is a sample resolution to be used by the Fiscal Court to designate the recipient IDA. An editable version of this sample resolution is available on our website or by e-mailing [amy.barnes@ky.gov](mailto:amy.barnes@ky.gov).

**PLEASE SUBMIT THE ADOPTED RESOLUTION NO LATER THAN NOVEMBER 9, 2018 to ensure that your county can receive funds.** *Per KRS 96.895, failure to identify an IDA by this date makes your county ineligible to receive funding for this fiscal year. After the November 9, 2018 deadline, the available funds will be allocated among the responding counties.*

Once we receive your adopted resolution, the Fiscal Court will then need to work with the designated IDA to submit an application for projects eligible under the RDAAP. Although the funds will be distributed to the designated IDA, KRS 96.895 requires that the legislative body of the eligible county submit an application to access the funds for an eligible project. Counties may submit joint applications. An application form is attached. In addition to the application form, the



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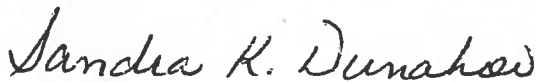
Fiscal Court will need to adopt a resolution authorizing the submittal of the application. A sample "Authorizing Resolution" is also attached.

Upon approval of an application, the Department for Local Government (DLG) will work with designated IDA to execute a Memorandum of Agreement (MOA) for the project.

An editable version of the sample resolution and application forms are available on our website or by e-mailing amy.barnes@ky.gov.

I look forward to working with you on economic development efforts for your community. If you have any questions, please feel free to contact me or Amy Barnes, Executive Director, Office of State and Federal Grants.

Sincerely,

A handwritten signature in cursive script that reads "Sandra K. Dunahoo".

Sandra K. Dunahoo,  
Commissioner

Enclosures

**SAMPLE RESOLUTION FOR DESIGNATION OF IDA TO RECEIVE TVA FUNDS**

**RESOLUTION  
COUNTY OF \_\_\_\_\_**

ADOPTION OF A RESOLUTION OF THE \_\_\_\_\_ COUNTY FISCAL COURT DESIGNATING THE (INSERT NAME OF IDA) INDUSTRIAL DEVELOPMENT AUTHORITY TO RECEIVE TENNESSEE VALLEY AUTHORITY (TVA) FUNDS UNDER THE REGIONAL DEVELOPMENT AGENCY ASSISTANCE PROGRAM.

**WHEREAS**, \_\_\_\_\_ County ("County") desires to promote and carry out economic development efforts on behalf of the residents of \_\_\_\_\_ County; and

**WHEREAS**, it is recognized that Regional Development Agency Assistance Program funds available to the County, pursuant to KRS Chapter 96 and 2018 Kentucky General Assembly House Bill 200 (Budget Bill), impose certain obligations and responsibilities upon the County and will require:

- (1) The designation of an Industrial Development Authority (IDA) established under KRS 154.50-301 to KRS 154.50-346
- (2) Approval of a satisfactory application to be transmitted to DLG for approval;

**NOW, THEREFORE**, be it resolved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ County Fiscal Court:

That the following Industrial Development Authority is designated to receive Regional Development Agency Assistance Program funds:

Name of IDA: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

Done this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, members present voting unanimously in favor.

By: \_\_\_\_\_  
County Judge/Executive

ATTEST:

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Regional Development Agency Assistance Program  
Scope and Budget  
Department for Local Government  
Office of State Grants**

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**Project Information**

Project Title: \_\_\_\_\_

County: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Allocation Amount: \_\_\_\_\_

Type of Project as allowed by KRS 96.905 (2)

*If Water or Sewer Project, provide WX# and/or SX# in the appropriate space:*

Water WX# : \_\_\_\_\_ Sewer SX#: \_\_\_\_\_

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**Grantee Information**

County Fiscal Court

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Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Fed Tax ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Offical's Name/Title: \_\_\_\_\_

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**Sub-Recipient Information**

IDA: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Office Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Official's Name/Title: \_\_\_\_\_

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**Project Contact**

Application Contact

Entity \_\_\_\_\_

(Provide Name &amp; Type of Organization if not indicated in name )

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Office Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Official's Name/Title: \_\_\_\_\_

Contact Person \_\_\_\_\_

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**Detailed Scope of Work**

Provide a description of the project detailing all relevant project information, including but not limited to, the proposed project activities, a justification for project funding, the need to be addressed by the project, expected results, and the economic and job creation benefit to be derived from the project. Additional pages may be added if needed.

**Detailed Project Budget**

Provide a **DETAILED COST BREAKDOWN** of the entire project (use and amount). Indicate by an asterisk \* or by bolding project activity or activities for which the line-item funds will be used.

	Use	Amount
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____
5)	_____	_____
6)	_____	_____
7)	_____	_____
8)	_____	_____
9)	_____	_____
10)	_____	_____
Total Amount Requested		\$ _____ -

**Project Funds**

List project funds that will be used for project completion

Funding Source	Status	Amount

**Signature**

Please check that resolution is attached and sign to certify that all information is complete and correct.

To the best of my knowledge and belief, the information included is true and correct and the proposed use of funds legally complies with HB 303.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Office of State Grants • Department for Local Government  
1024 Capital Center Drive, Suite 340 • Frankfort, KY 40601  
Phone: 502-573-2382 • Toll Free: 800-346-5606 • Fax: 502-573-0175 • www.dlg.ky.gov

**SAMPLE RESOLUTION FOR PROJECTS REQUESTED UNDER RDAAP**

**AUTHORIZING RESOLUTION**  
COUNTY OF \_\_\_\_\_

ADOPTION OF A RESOLUTION OF THE \_\_\_\_\_ COUNTY FISCAL COURT AUTHORIZING THE FILING OF A REGIONAL DEVELOPMENT AGENCY ASSISTANCE PROGRAM (RDAAP) PROPOSAL/GRANT APPLICATION FOR UP TO \$\_\_\_\_\_ IN RDAAP FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT (DLG); AND AUTHORIZING THE DESIGNATED (INSERT NAME OF IDA) INDUSTRIAL DEVELOPMENT AUTHORITY TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT.

**WHEREAS**, \_\_\_\_\_ County ("County") desires to promote and carry out economic development efforts on behalf of the residents of \_\_\_\_\_ County; and

**WHEREAS**, it is recognized that Regional Development Agency Assistance Program funds available to the County, pursuant to KRS Chapter 96 and 2018 Kentucky General Assembly House Bill 200 (Budget Bill), impose certain obligations and responsibilities upon the County and will require:

- (1) The designation of an Industrial Development Authority (IDA) established under KRS 154.50-301 to KRS 154.50-346
- (2) Approval of a satisfactory application to be transmitted to DLG for approval;

**NOW, THEREFORE**, be it resolved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ County Fiscal Court:

That a RDAAP Project Proposal/Application on behalf of the County for RDAAP monies up to \$\_\_\_\_\_ for \_\_\_\_\_ Project shall be submitted to DLG; the County shall provide such additional information and furnish such documentation as may be required, and the designated IDA shall act as the authorized correspondent for this Project.

Done this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, members present voting unanimously in favor.

By: \_\_\_\_\_  
County Judge/Executive

ATTEST:

By: \_\_\_\_\_

Its: \_\_\_\_\_