

SECRETARY OF STATE
(Amended at ARRS Committee)

30 KAR 10:030. Notification of expiration and recertification in the Safe at Home Program.

RELATES TO: ~~*KRS 14.302 [Ky Acts ch. 172]*~~

STATUTORY AUTHORITY: ~~*KRS 14.304, 14.318 [Ky Acts ch. 172]*~~

NECESSITY, FUNCTION, AND CONFORMITY: ~~*KRS 14.318 [Ky Acts ch. 172]*~~ authorizes the Secretary of State to promulgate administrative regulations to implement the Safe at Home Program~~*[Ky Acts ch. 172]*~~. This administrative regulation establishes the requirements for notification of expiration and recertification in the Safe at Home Program~~*implements Ky Acts ch. 172]*~~.

Section 1. Notification of Expiration. The Secretary of State shall send notification to the participant or filer of expiring certification at least four (4) weeks prior to expiration and provide an Application for Certification to Participate in Safe at Home Program.

Section 2. Application for Renewal of Certification in the Safe at Home Program.

(1) A program participant or filer wishing to renew certification in the Safe at Home Program shall submit to the Secretary of State at least five (5) business days prior to the date on which the program participant's certification expires an Application for Certification to Participate in Safe at Home Program pursuant to 30 KAR 010:020.

(2) The Application for Certification to Participate in Safe at Home Program shall be considered timely submitted for purposes of renewal if it is date-stamped received by the Office of the Secretary of State at least five (5) business days prior to the date on which the program participant's certification expires.

Section 3. Review by the Secretary of State of a Renewal Application for Certification to Participate in Safe at Home Program.

(1) The Secretary of State shall approve a renewal Application for Certification to Participate in Safe at Home Program if the applicant and Application for Certification to Participate in Safe at Home Program meet the requirements established in ~~*KRS 14.304 [Ky Acts ch. 172]*~~ and 30 KAR 010:020.

(2) The Secretary of State shall notify the program participant or filer whether the renewal Application for Certification to Participate in Safe at Home Program was denied or the program participant's certification was renewed within five (5) business days after it is date-stamped received by the Secretary of State.

(a) If a renewal Application for Certification to Participate in Safe at Home Program is denied, the Secretary of State shall inform the program participant or filer of the reason for denial.

(b) If a program participant's certification is renewed, the Secretary of State shall issue to the program participant a new Safe at Home Program Participant Card pursuant to 30 KAR 010:020, and the renewal shall be effective as of the date of the notification of renewal.

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