



EDUCATION AND
LABOR CABINET

Kentucky Department for Libraries and Archives

Interim Joint Committee on Local Government
September 26, 2023

Presenters

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Topics to Discuss

- Local Electronic Records Portal (SB135)
- Local Records Program Grants
- Process for Selecting Library District Board Members (RS22 SB167)

Public Library District Boards

About

- Most of the public libraries in Kentucky have a **board composed of five (5) members**.
- Library board members are appointed to a **four-year term**.
- **Trustees may serve for two (2) consecutive terms** after which they may not succeed themselves. They may be reappointed no earlier than 12 months following the end of their last service. Board members with an expiring term continue to hold their office until their successors are appointed and have taken the oath of office.

Public Library District Boards

Overview

- RS22 SB167 impacted **97 public library systems** by giving the fiscal courts the opportunity to adopt an alternative appointment process.
 - KDLA has received resolution documentation from 13 counties.
- Updates to fill library board vacancies include a **standardized application** that library boards will be encouraged to adopt. There will be a fillable form for expired trustee terms and a separate form for unexpired terms.

**Documents will be available on our website once they have been finalized.*

Public Library District Boards

Action Steps

- KDLA held a meeting with public library directors to explain the new processes of SB167.
- KDLA created a new email address for trustee appointments and encouraged all correspondence from CJE offices be sent there.
- KDLA finalizes updates for the manual, application and nomination forms.
- KDLA has scheduled training in October for library directors and trustees.

Public Library District Boards

Process

1. Library Director submits two (2) names with Library Board approval to KDLA
2. KDLA confirms the nominees' eligibility and sends selections to the County Judge/Executive (CJE)
3. CJE selects one name and presents it to Fiscal Court for approval
4. New appointee is sworn into office

Resource Page

- Learn more about the Local Records Grant Program:
 - <https://kdla.ky.gov/records/recmgmtservices/Pages/Local-Records-Program-Grants.aspx>
- Learn more about Kentucky Public Library Trustees:
 - <https://kdla.ky.gov/Library-Support/Trustees/Pages/default.aspx>
- Learn more about Public Library Boards:
 - <https://kdla.ky.gov/Library-Support/directors-toolkit/Pages/Boards.aspx>

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Thank You!