

**EDUCATION AND LABOR CABINET**  
**Education Professional Standards Board**  
**(Emergency Amended at ARRS Committee)**

**16 KAR 9:010E. Provisional and professional certificate for exceptional work experience.**

RELATES TO: KRS 161.028, 161.030, 161.048

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 establishes the eligibility requirements for a candidate seeking to participate in an alternative teacher preparation program and requires the board to promulgate administrative regulations establishing standards and procedures for alternative certification options. This administrative regulation establishes the requirements for issuance of a provisional and professional certificate based on exceptional work experience.

**Section 1. Definitions.**

- (1) "Exceptional work experience" means a person with recognized superiority as compared with others in rank, status, and attainment or superior knowledge and skill in comparison with the generally accepted standards in the area in which certification is sought.
- (2) "Population based certificate" means a certificate for teaching elementary, exceptional children, or interdisciplinary early childhood education.

**Section 2. Verification of exceptional qualifications of an applicant for certification, in a field of endeavor taught or service practiced in a public school of Kentucky, shall include:**

- (1) Sufficient documentation that demonstrates to the local school district and the Education Professional Standards Board that an applicant is one who has exceptional work experience and has talents and abilities commensurate with the teacher standards, established in 16 KAR 1:010;
- (2) Documentation of advanced degrees earned, distinguished employment, evidence of related study or experience, publications, professional awards, achievement, or recognition attained for contributions to an applicant's field of endeavor; and
- (3) Recommendations from professional associations, former employers, professional colleagues, or any other individual or group whose evaluations support exceptional work in the field.
- (4) Exceptional work experience shall not apply to population based certificates.

**Section 3. Certification Requirements.**

- (1) An eligible candidate for certification other than a population based certificate who meets the requirements of KRS 161.048(2) and 16 KAR 2:010, Section 3(1), shall be issued a one (1) year provisional certificate for exceptional work experience.
- (2) The provisional certificate shall be issued for the content area and grade range corresponding to the candidate's degree and teaching experience.
- (3) The provisional certificate shall be valid for teaching the content area and grade range indicated on the face of the certificate.
- (4) If a candidate does not complete one (1) year of successful teaching experience during the initial provisional certificate, the candidate may apply to renew the provisional certificate.
- (5) Application for renewal of the one (1) year provisional certificate shall be submitted to the EPSB and be in compliance with 16 KAR 2:010, Section 3(1).
- (6) Upon completion of one (1) year of successful teaching experience on the provisional certificate, the candidate may apply for the professional certificate.

- (7) Application for the professional certificate shall be submitted to the EPSB and shall:
- (a) Contain proof of successful completion of one (1) year of teaching experience;
  - (b) Contain a recommendation from the employing school district; and
  - (c) Be in compliance with 16 KAR 2:010, Section 3(1).

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