## NOTICE

## **Procedures for ARRS Meeting**

Last Updated 02-03-2021

The meeting will be shown live on KET or on LRC's YouTube channel. For anyone not testifying at the meeting, please watch on one of these platforms.

This meeting will also include video/teleconferencing capabilities which will be limited to people who will be testifying before the committee. Anyone else should watch committee proceedings via KET. Representatives may also testify in person.

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## <u>Information needed for state agency or public testimony:</u>

To testify at the meeting, email the following information to <u>Regs Compiler</u> by 3:30 p.m., Monday, February 8, 2021.

Name:

Title:

Representing:

Reg #:

**Testimony method:** Videoconference OR In person

(If by videoconference, include the email to which you want the meeting invitation sent.)

**Viewpoint:** For Against Unknown

(Agencies do not need to answer this question.)

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<u>Videoconference attendance:</u> We will be conducting the meeting either using Zoom. You will receive an email invitation from an email address from the @LRC.ky.gov domain that will include specific instructions, including the application that will be used. (Please note - If you accept the meeting invitation, most applications move the meeting information directly to your calendar. If you accepted the invitation and cannot find the invitation later, please check your calendar.)

<u>In-person attendance:</u> To enter the building use the visitor entrance located in the front center of the Capitol Annex. We recommend arriving at approximately 20 minutes prior to the meeting. This will allow time for everyone to check in and to receive any additional procedural instructions for the meeting.

This page will be updated as needed.