

Finance & Administration Cabinet

Legislative Oversight and Investigations Committee

Secretary Holly M. Johnson

June 10, 2021

Finance & Administration Cabinet Overview

In brief, the Cabinet and its agencies provide:

- State Revenue Administration
- Statewide Fiscal Management
- State Purchasing and Contracts
- Fleet Management
- Postal Services
- Risk Management
- Information Technology Support
- Facility and Construction Management
- Surplus Property Services
- Minority and Women-Owned Business Certification
- Service Disabled Veteran-Owned Business Certification

Finance & Administration Cabinet Overview

- Manages 4,450 vehicles
- Processes 30 million pieces of mail annually
- Certified 320 businesses (Minority, Women, Service-Disabled)
- Collected \$11.5 B General Fund and \$1.5 B Road Fund
- Supports 100 state-owned buildings and 800 leased properties
- Manages nearly 32,000+ workstations, 35,000+ e-mail accounts
- Self-insured \$27 B in assets (buildings, equipment, etc.)

Fleet Management Improvement Measures

- Currently implementing comprehensive report tracking
- Commenced internal performance audit
- Enhanced program management with the addition of fleet operations leader
- Boosted capacity for budgetary oversight and fiscal management

Focused Fleet Operations Improvements

- Defining standards for services and work processes to ensure enhanced customer service, cost efficiency and effectiveness of operations.
- Planning and projecting future fleet needs to see real impact of budgets on fleet inventory
- Updating and clarifying fleet regulations, including the agency guide
- Better tracking of fleet management operations and agency expenditure reporting