

LICENSURE STATUS REPORT

September 9, 2024

MONTHLY LICENSE STATISTICS

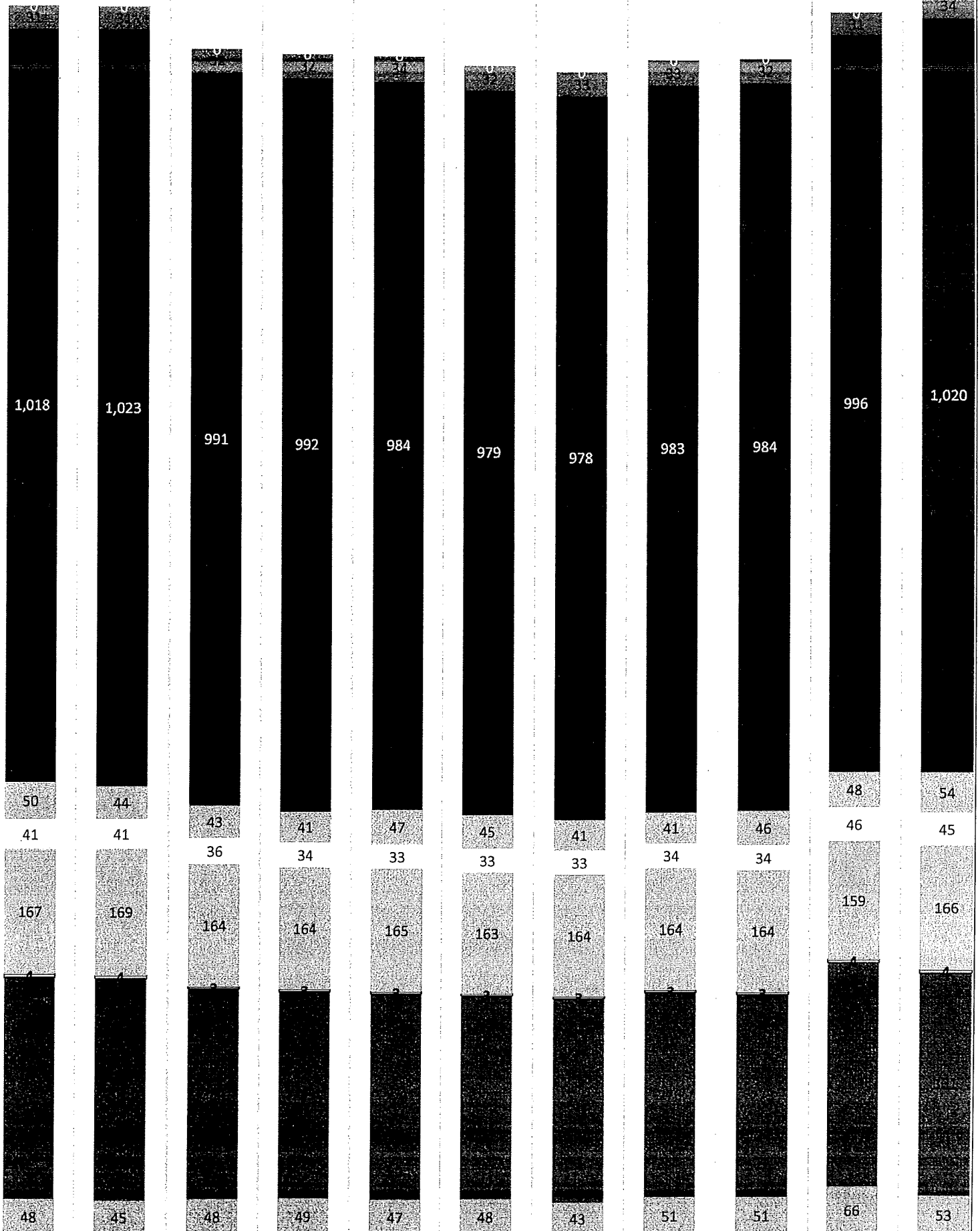
Licensed Psychological Associate - Temporary	51
Licensed Psychological Associate	273
Certified Psychologist	3
Licensed Psychological Practitioner	164
Certified Psychologist with Autonomous Functioning	34
Licensed Psychologist - Temporary	46
Licensed Psychologist	984
Nonresident Psychologist	32
Total Active License Records	1,587
Total Active / Inactive License Records	1,651

August 5, 2024 Meeting Stats

Credentials Committee Files Reviewed: 24
Continuing Education Applications Reviewed: 10
Supervision Committee Paper Files Reviewed: 17
Examination Committee Files Reviewed: 5
Complaints Committee Actions: 1

LICENSURE STATUS CHART

LPA-T
 LPA
 CP
 LPP
 CPWAF
 LP-T
 LP
 NR
 TELE



JANUARY 5, FEBRUARY MARCH 4, MARCH 29, MAY 2, MAY 30, JULY 14, AUGUST 2, SEPTEMBER JANUARY 9, DECEMBER

The source for this data is specifically the credentialing committee. We have no access or awareness of the status of applications prior to their inclusion in the committee's monthly files for processing. We are aware, however, that applications are received through the mailroom, payment is processed, and information is processed by the BAs, which includes having to scan and identify all portions of the applications.

There is a stated deadline for applications to be reviewed for the monthly meeting. All information must be received/processed no later than ten days prior to the monthly Board meeting. Anything received after that cut-off is processed at the following month's meeting.

In a given month, this committee processes applications for the following:

- Renewals for LPAs, LPPs, LPs : This includes a verification of completed CEs and attestation
- Licensure extension requests for Temporarily Licensed LPAs and LPs
- New applications for LPA, Temp-LPA, LP, Temp LP and LPP
- Post-Doc HSP submissions to grant HSP status

On average, we work with approximately 35 applications monthly. There were some definite delays following the pandemic and the cessation of the State of Emergency. There had been suspended rules for licensure renewals that suddenly changed – resulting in a significant increase in applications. Outside of that, the committee consistently completes their work on the applications received by the timely filing deadline.

The most common reason for deferral of an application includes missing criteria. Typically, applicants get delayed when they don't ensure that we have all three letters of recommendations from appropriate sources, EPPP scores, or transcripts. We've also had multiple instances where individuals did not sign the affidavit portion of the application. When an application is deferred, they will receive a letter from the Board documenting the items missing and often, as is necessary, the corresponding regulation they can thus reference to ensure that all items are submitted. If the application is denied, they receive written documentation of the specific reason, and the corresponding regulation involved.

A review of September 2024 applications, for example, shows that we had 31 applications:

- One LPA deferred due to a lack of application which is required to allow them to take the Orals/Jurisprudence exam towards LPP status
- One LP application was missing finalized transcripts or a letter from the registrar that would guarantee they had met doctoral graduation requirements
- One LPA deferred due to no EPPP scores provided OR a remediation plan if she were to need to take it again; Needing updated status on her current work situation as she indicated she would begin work in February 2024, but this is just now before the Board
- One HSP application is deferred as the applicant modified a formerly submitted report of post-doctoral hours, signing over the total number submitted and re-dating both his and his supervisor's signature; This applicant is being asked to submit an additional form with new

signatures from himself and his supervisor to process the additional supervised hours necessary by regulation to grant HSP

- Two LP applications (one for granting licensure by Reciprocity and one for a licensed psychologist in another state) were Denied as neither have the required five years of independent licensure in that State which would allow them to be granted licensure in KY.
- One was deferred for a similar reason – but their five-year mark is within the next two months versus multiple years. A letter is being sent to that applicant with the relevant regulation referenced and he may decide to apply by an alternative method or request to have his application reviewed again in December when he then has five years.

Attached is a copy of the LP checklist, as an example, that we utilize to process applications. It lists out the multiple requirements to grant this license and follows our regulations directly. This method has been efficient and allows for easy review if an appeal is filed. As one can see, there are many requirements necessary for an individual to demonstrate that they meet criteria for the license in question. These can take time to process prior to coming to our committee (especially now that everything is online compared to prior to COVID functioning and realizing that we may be waiting for Letters of Recommendations, transcripts or test scores from external sources) and, following the meeting, there is a great deal for administrators to process, particularly when there are deferrals or denials.

Checklist for LP and HSP

Applicant Name _____

Questions	Date: _____		Date: _____		Date: _____		Notes
	Reviewer 1:	Reviewer 2:	Reviewer 1:	Reviewer 2:	Reviewer 3:	Reviewer 3:	
	Yes	No	Yes	No	Yes	No	
Application is complete and fee paid							
Any prior complaints or concerns with KBEP? (If yes, include records)							
Question 2, 3, 6 = No (if yes, request add'l info)							
License verifications received from all jurisdictions where license held							
All 15 Q on status page = No (if yes, request add'l info)							
Not employed in a psychology role without appropriate credential (if no license, within 60 day window)							
Official transcripts submitted for each degree listed under Education							
Program required a minimum of 3 years with one year in residence; dissertation; and pre-doctoral internship							
Academic Program is regionally accredited (see back of transcript)							
Transcript reflects conferral of							

List of doctoral Schools/programs verified as meeting curriculum expectations (expedited review):

University of Kentucky, Clinical PhD
University of Kentucky, Counseling PhD
University of Louisville, Clinical PhD
University of Louisville, Counseling, PhD
Spalding University, PsyD
Eastern Kentucky University, PsyD
Xavier University, PsyD
University of Indianapolis, PsyD
Wright State University, PsyD

Unaccredited doctoral programs in the state needing full review:

Western Kentucky University, PhD
University of the Cumberlands
Brescia

List of Master's level Schools/programs verified as meeting curriculum expectations (expedited review):
(need to gather info from schools)

Required for full licensure and must be documented prior to approval for structured exam:

1,800 hours of pre-doctoral internship
1,800 hours other supervised experience (can be extra internship hours, practicum hours, or post-doc)
=3,600 hours total for LP

Required for HSP and can be documented prior to or after the structured exam:

1,800 hours of post-doc (must be in addition to requirements for full licensure above)
=5,400 hours total for HSP