LEGISLATIVE RESEARCH COMMISSION

State Capitol 700 Capital Avenue Frankfort KY 40601

502-564-8100

Capitol Fax 502-564-2922
Annex Fax 502-564-6543
legislature.ky.gov

Jay D. Hartz
Director

MEMORANDUM
Delivered Electronically

TO: Ruth Day, Chief Information Officer
Finance and Administration Cabinet

Jim Barnhart, Deputy Chief Information Officer
Finance and Administration Cabinet

Kathy Robinson, Executive Director
Office of Procurement Services
Finance and Administration Cabinet

Robert Long, General Counsel
Finance and Administration Cabinet

FROM: Senator Gex Williams, Co-Chair
Representative John Hodgson, Co-Chair
Investments in Information Technology Improvements and
Modernization Projects Oversight Board

DATE: June 12, 2024

SUBJECT: Request for Information

Please accept this document as an official request for information by the Investments in Information Technology Improvements and Modernization Projects Oversight Board.

1. For information technology projects or systems that are considered mission critical to an agency, or has a total life cycle cost for development, operation, and support estimated to exceed $1 million, please list each information technology project or system currently operated by an Executive Branch agency, identifying all projects developed by that agency, all projects developed by a vendor working with that agency, all projects submitted through the capital planning or capital budget processes, all public facing projects, all local government facing

1

projects, all Executive Branch agencies served by the projects, and all current contracts in place for information technology including voice and data services. This list should include sufficient information to identify:

a. Whether the project is a legacy system or the services are related to a legacy system;
b. The total actual cost of maintenance or development in fiscal year 2022-2023 and fiscal year 2023-2024, the total budgeted for maintenance or development in fiscal year 2024-2025 and fiscal year 2025-2026; and
c. The funding sources for each ongoing project or system (general funds, restricted funds, federal funds, etc.).

2. Using the same criteria in paragraph 1. above, provide a list of all pending information technology projects under development, including the stage of development and timeline of completion.

3. A complete list of all projects or systems funded in whole or in part by a convenience fee.

4. A complete list of master agreements related to information technology projects, systems, or services, including identification of each agency operating under a master agreement and the terms of the agreement for each agency.

We understand that this task may require time to collect and organize information from all Executive Branch agencies. Monthly updates are requested on **Wednesday, July 31, 2024,** and **Friday, August 30, 2024,** with the final information submitted no later than **Monday, September 30, 2024.** All information should be submitted electronically to staff for distribution to members.

Jennifer Hays
502-564-8100
jennifer.hays@lrc.ky.gov

cc: Fiorella Riveros Salazar, Finance and Administration Cabinet