

324A.045 Issuance of certificate or license -- Renewal -- Continuing education.

- (1) The board shall issue to each qualified applicant a certificate or license in form and size as shall be prescribed by the board.
- (2) Every certificate and license shall be subject to biennial renewal on the date or dates determined by the board by administrative regulation. Each certificate and license holder shall submit proof of compliance with the biennial continuing education requirements when appropriate and the biennial renewal fee to the board on or before the last day of the designated month. Failure to receive a renewal form shall not constitute an adequate excuse for failure to renew on time.
- (3) If the certificate or license holder fails to renew in a timely manner, the certificate or license shall expire. Within six (6) months after the renewal date, the former certificate or license holder shall be reinstated by complying with all appropriate renewal requirements and paying a late fee in an amount to be determined by the board through an administrative regulation promulgated in accordance with KRS Chapter 13A.
- (4) If six (6) months or more elapse after the renewal date, the former certificate or license holder shall be required to meet all current requirements as if applying for initial certification or licensure.
- (5)
 - (a) A licensee who has initiated continuing education courses prior to the date established through an administrative regulation promulgated by the board in accordance with KRS Chapter 13A shall have five (5) days after the established date to complete them.
 - (b) The board may not cancel a license for failure to complete continuing education courses until ten (10) days after the date established by the board.
- (6)
 - (a) A certificate or license holder shall successfully complete at least twenty-eight (28) continuing education hours for the biennial license period.
 - (b)
 1. The hours completed for one (1) USPAP update course shall apply toward the continuing education requirement each biennial license period.
 2.
 - a. The most recent USPAP update course shall be completed within the first six (6) months of a biennial license period or if it is not available within the first six (6) months, upon immediate availability.
 - b. If a second USPAP update course becomes available within the same biennial license period, the second may be completed upon immediate availability but the hours completed shall apply to the succeeding biennial license period.

Effective: July 15, 2026

History: Amended 2026 Ky. Acts ch. 172, sec. 7, effective July 15, 2026. -- Amended 2024 Ky. Acts ch. 182, sec. 4, effective July 15, 2024. -- Amended 2013 Ky. Acts ch. 46, sec. 11, effective June 25, 2013. -- Amended 1992 Ky. Acts ch. 247, sec. 6, effective April 7, 1992. -- Created 1990 Ky. Acts ch. 383, sec. 8, effective July 13, 1990.