

DEPARTMENT OF LAW
Civil Division
Office of Civil and Environmental Law
Open Records and Meetings Division
(As Amended at ARRS, October 12, 2021)

40 KAR 1:040. Standardized Open Records Request Form.

RELATES TO: KRS 61.870, 61.872, 61.876(4)

STATUTORY AUTHORITY: KRS 61.876(4)

NECESSITY, FUNCTION, AND CONFORMITY: ~~[This administrative regulation is necessary to comply with]~~ KRS 61.876(4)~~[, which]~~ requires the Attorney General to promulgate by administrative regulation a standardized form that may be used to request to inspect public records under the Kentucky Open Records Act. **This administrative regulation establishes the standardized open records request form.**

Section 1. Incorporation by Reference. (1) “**Request to Inspect Public Records[Standardized Open Records Request]** Form”, OAG-1, June 2021, is incorporated by reference.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Office of Attorney General, 700 Capital Avenue, Suite 118, Frankfort, Kentucky 40601, Monday through Friday, 8:00 a.m. to 4:30 p.m. The material incorporated by reference is also available on the Attorney General’s Web site at https://ag.ky.gov/Documents/2021_Standardized_Open_Records_Request_Form_V3.pdf.40 KAR 1:040.

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