

## **780 KAR 3:035. Employee evaluations.**

RELATES TO: KRS 151B.035(3)(j), 151B.075

STATUTORY AUTHORITY: KRS 151B.035(3)(j), 151B.075(1)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 151B.035(3)(j) requires the executive director to promulgate comprehensive administrative regulations for the certified and equivalent staff governing employee evaluations. KRS 151B.075(1) requires the executive director to adopt written evaluation procedures for all certified and equivalent employees. This administrative regulation establishes the requirements for employee evaluations for certified and equivalent employees.

Section 1. General Provisions. (1) Evaluations of school administrators shall be conducted in accordance with the "Performance Evaluation Criteria and Procedures for School Administrators", revised 7/2008, published by the Office of Career and Technical Education.

(2) Evaluations of instructors shall be conducted in accordance with the Teacher Standards for Evaluation - Formative, published by the Office of Career and Technical Education.

(3) Evaluations of certified, equivalent or central office staff shall be conducted in accordance with the "Performance Evaluation Criteria and Procedures for Other Certified, Equivalent and Central Office Staff", revised 11/93, published by the Office of Career and Technical Education.

Section 2. Incorporation by Reference. (1) The following material is incorporated by reference:

(a) School Administrator Standards for Evaluation - Formative, revised July 2008;

(b) Teacher Standards for Evaluation - Formative, revised July 2007; and

(c) "Performance Evaluation Criteria and Procedures for Other Certified, Equivalent and Central Office Staff", revised 11/93.

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