APPROVED: Date

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NAME, Title

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NAME, Title

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on {Month ##, 2024}, at {time}, at {location of the meeting}. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through {Month ##, 2024}. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

 CONTACT PERSON: {Name, position, mailing address, phone number, fax number, and e-mail address, for the contact person}.

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

### KAR ###:###

Contact Person:

Phone:

Email:

 (1) Provide a brief summary of:

 (a) What this administrative regulation does:

 (b) The necessity of this administrative regulation:

 (c) How this administrative regulation conforms to the content of the authorizing statutes:

 (d) How this administrative regulation currently assists or will assist in the effective administration of the statutes:

 (2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

 (a) How the amendment will change this existing administrative regulation:

 (b) The necessity of the amendment to this administrative regulation:

 (c) How the amendment conforms to the content of the authorizing statutes:

 (d) How the amendment will assist in the effective administration of the statutes:

 (3) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:

 (4) Provide an analysis of how the entities identified in question (3) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

 (a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment:

 (b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3):

 (c) As a result of compliance, what benefits will accrue to the entities identified in question (3):

 (5) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

 (a) Initially:

 (b) On a continuing basis:

 (6) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation:

 (7) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

 (8) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

 (9) TIERING: Is tiering applied? (Explain why or why not)

FISCAL IMPACT STATEMENT

### KAR ###:###

Contact Person:

Phone:

Email:

 (1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation.

 (2) Identify the promulgating agency and any other affected state units, parts, or divisions:

 (a) Estimate the following for the first year:

 Expenditures:

 Revenues:

 Cost Savings:

 (b) How will expenditures, revenues, or cost savings differ in subsequent years?

 (3) Identify affected local entities (for example: cities, counties, fire departments, school districts):

 (a) Estimate the following for the first year:

 Expenditures:

 Revenues:

 Cost Savings:

 (b) How will expenditures, revenues, or cost savings differ in subsequent years?

 (4) Identify additional regulated entities not listed in questions (2) or (3):

 (a) Estimate the following for the first year:

 Expenditures:

 Revenues:

 Cost Savings:

 (b) How will expenditures, revenues, or cost savings differ in subsequent years?

 (5) Provide a narrative to explain the:

 (a) Fiscal impact of this administrative regulation:

 (b) Methodology and resources used to determine the fiscal impact:

 (6) Explain:

 (a) Whether this administrative regulation will have an overall negative or adverse major economic impact to the entities identified in questions (2) - (4). ($500,000 or more, in aggregate)

 (b) The methodology and resources used to reach this conclusion:

FEDERAL MANDATE ANALYSIS COMPARISON

### KAR ###:###

Contact Person:

Phone:

Email:

 (1) Federal statute or regulation constituting the federal mandate.

 (2) State compliance standards.

 (3) Minimum or uniform standards contained in the federal mandate.

 (4) Will this administrative regulation impose stricter requirements, or additional or different responsibilities or requirements, than those required by the federal mandate?

 (5) Justification for the imposition of the stricter standard, or additional or different responsibilities or requirements.