



**Ordinary Letter Example**

**Cover Letter - Suggested Amendment or Suggested Substitute** {KRS 13A.320(3)}

The suggested amendment or suggested substitute shall have a cover letter addressed to the legislative committee's chair or co-chairs. If preparing the letter, please select either "suggested amendment" or "suggested substitute" as applicable. **(Example of a Suggested Amendment is on the next page.)**

|                                                                                                                                                                                                                                      |                                                                                   |                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------|
| John J. Michaels<br>Governor                                                                                                                                                                                                         |  | David R. Johnson<br>Secretary |
| <p><b>Commonwealth of Kentucky</b><br/><b>Amphibian Protection Cabinet</b><br/><b>Department of Frogs</b><br/>Division of Bullfrogs<br/>200 Lizard Lane<br/>Frankfort, Kentucky 40601</p> <p>June 8, 2024</p>                        |                                                                                   |                               |
| <p>Senator <i>{insert name}</i><br/>Representative <i>{insert name}</i><br/>Legislative Research Commission<br/>083, Capitol Annex<br/>702 Capitol Avenue<br/>Frankfort, Kentucky 40601</p>                                          |                                                                                   |                               |
| <p>Dear Co-Chairs:</p> <p>After consideration of the issues raised by 312 KAR 89:720, the Division of Bullfrogs proposes the attached <i>{suggested amendment or suggested substitute}</i> to this <i>{ordinary}</i> regulation.</p> |                                                                                   |                               |
| <p>Sincerely,</p>                                                                                                                                 |                                                                                   |                               |
| <p>Luke Montgomery, Frog Tech III<br/>Division of Bullfrogs<br/>200 Lizard Lane<br/>Frankfort, Kentucky 40601</p>                                                                                                                    |                                                                                   |                               |

*NOTE: IF the emergency and ordinary are being heard at the same committee meeting, the letter AND suggested substitute/amendment need to clearly specify if the changes are being made to the emergency only, ordinary only, or to BOTH the emergency and ordinary.*

**Suggested Amendment**  
(ARRS - July 2024)

**Amphibian Protection Cabinet**  
**Department of Frogs**  
**Division of Bullfrogs**

**312 KAR 89:720. Protection of endangered or threatened bullfrogs.**

**Page 1**

**RELATES TO**

**Line 6**

After "KRS", insert "Subchapters".

**Page 1**

**STATUTORY AUTHORITY**

**Line 7**

After "224.46-520", delete ", 40 C.F.R. 270.17".

**Page 1**

**NECESSITY, FUNCTION, AND CONFORMITY**

**Lines 8 - 9**

After "CONFORMITY:", insert the following:

KRS 224.46-520 requires the Amphibian Protection Cabinet to promulgate administrative regulations for the protection of species of bullfrogs that are endangered or threatened.

Delete the following:

This administrative regulation implements provisions of KRS 224.46-520.

**Line 10**

After "facilities that treat, store", insert a comma.

**Page 1**

**Section 1(1)**

**Lines 13 - 14**

After "(1)", insert the following:

Specific Part B requirements for the protection of bullfrogs

Delete "The subject matter".

**Page 1**

**Section 1(2)**

**Line 15**

After "report required", insert "by".

Delete "under".

**Line 16**

After "compliance with", delete "401 KAR 38:500 and".

After "KRS 224.40-310", insert "and 401 KAR 38:500".