

Letter Example

Agency or Suggested Amendment with Accompanying Cover Letter [{KRS 13A.320\(2\)}](#)

The agency or suggested amendment shall have a cover letter addressed to the Co-chairs. With regard to the amendment itself, the only drafting difference between an agency amendment and a suggested amendment is the heading which shall state either "Agency Amendment" or "Suggested Amendment".

- For an ARRS meeting, file the cover letter and 20 copies of the amendment. (For a different committee, contact the Regulations Compiler's office for the number of copies.)
- Please staple if multiple pages

Example of a Suggested Amendment on the next page

John J. Michaels
Governor



David R. Johnson
Secretary

Commonwealth of Kentucky
Amphibian Protection Cabinet
Department of Frogs
Division of Bullfrogs
200 Lizard Lane
Frankfort, Kentucky 40601

September 5, 2019

Ms. Emily Caudill, Regulations Compiler
Legislative Research Commission
029, Capitol Annex
702 Capitol Avenue
Frankfort, Kentucky 40601

Dear Ms. Caudill:

After discussions with Administrative Regulation Review Subcommittee staff of the issues raised by 312 KAR 89:720, the Division of Bullfrogs proposes the attached {suggested or agency} amendment to 312 KAR 89:720.

Sincerely,

Luke Montgomery

Luke Montgomery, Frog Tech III
Division of Bullfrogs
200 Lizard Lane
Frankfort, Kentucky 40601

Suggested Amendment

Amphibian Protection Cabinet Department of Frogs Division of Bullfrogs

312 KAR 89:720. Protection of endangered or threatened bullfrogs.

Page 1

RELATES TO

Line 6

After "KRS", insert "Subchapters".

Page 1

STATUTORY AUTHORITY

Line 7

After "224.46-520", delete ", 40 C.F.R. 270.17".

Page 1

NECESSITY, FUNCTION, AND CONFORMITY

Lines 8 - 9

After "CONFORMITY:", insert the following:

KRS 224.46-520 requires the Amphibian Protection Cabinet to promulgate administrative regulations for the protection of species of bullfrogs that are endangered or threatened.

Delete the following:

This administrative regulation implements provisions of KRS 224.46-520.

Line 10

After "facilities that treat, store", insert a comma.

Page 1

Section 1(1)

Lines 13 - 14

After "(1)", insert the following:

Specific Part B requirements for the protection of bullfrogs

Delete "The subject matter".

Page 1

Section 1(2)

Line 15

After "report required", insert "by".

Delete "under".

Line 16

After "compliance with", delete "401 KAR 38:500 and".

After "KRS 224.40-310", insert "and 401 KAR 38:500".