

JUSTICE AND PUBLIC SAFETY CABINET
Department of Kentucky State Police
(Amended at ARRS Committee)

502 KAR 45:075. Register.

RELATES TO: KRS 16.050

STATUTORY AUTHORITY: KRS 16.050

NECESSITY, FUNCTION, AND CONFORMITY: KRS 16.050 requires the Kentucky State Police Personnel Board to promulgate administrative regulations which include provisions for the establishment of eligibility lists as a result of competitive examinations, from which ~~[lists]~~ vacancies shall be filled. This administrative regulation establishes a register for the employment of cadet troopers.

Section 1.

- (1) The commissioner shall determine the number of cadet trooper positions required to be filled.
- (2) The commissioner shall base his determination upon:
 - (a) The needs of the department;
 - (b) Projected attrition; and
 - (c) Available funding ~~[Authorized strength levels]~~.

Section 2.

- (1) The commissioner shall propose a register of applicants ~~eligible~~eligibles for appointment as a cadet trooper to the Kentucky State Police Personnel Board.
- (2) Upon approval by the board, the commissioner shall establish a register of applicants eligible for appointment as a cadet trooper.

Section 3.

- (1) A register shall be effective for a period of twelve (12) months.
- (2) If an applicant who has been placed on a register is not selected for employment within twelve (12) months of the applicant's~~this~~ placement on the register, the applicant~~he~~:
 - (a) May ~~Shall~~ be removed from the register; and
 - (b) If removed from the register, may reapply for employment.

Section 4. An applicant may be placed on a register if the applicant has:

- (1) Successfully completed the:
 - (a) Aptitude ~~Written~~ examination;
 - (b) Physical Fitness ~~Content Based Task~~ Test; and
 - (c) ~~Oral~~ Interview; and
- (2) Not been disqualified as a result of a background investigation.
- ~~[(3)] [The applicants who shall undergo a background investigation shall be determined by:]~~
 - ~~[(a)] [An applicant's combined Content Based Task Test and the oral interview scores; and]~~
 - ~~[(b)] [The number of positions required to be filled.]~~

Section 5.

- (1) Except as provided by subsection (2) of this section, an applicant shall be placed on the register in rank order, determined by the combined score on ~~the~~an applicant's Physical Fitness~~Content Based Task~~ Test, ~~and~~and ~~oral~~ interview score, and Trooper Applicant Points System (TAPS) points. A maximum of six (6) TAPS ~~[(6.0) Trooper~~

~~Applicant Points System (TAPS)~~ points may be earned and added to the combined score. Applicants shall receive TAPS points based upon the following:

- (a) Applicants shall receive two (2) ~~+(2.0)+~~ points for:
 - 1. An associate degree in any discipline from an accredited college or university;
 - 2. A copy of ~~the applicant's~~ ~~their~~ DD-214 reflecting four (4) years of active military service; or
 - 3. A notarized letter from a law enforcement employer certifying three (3) years of full-time law enforcement employment as a sworn officer.
 - (b) Applicants shall receive four (4) ~~+(4.0)+~~ points for:
 - 1. A bachelor degree in any discipline from an accredited college or university;
 - 2. A copy of ~~the applicant's~~ ~~their~~ DD-214 reflecting a minimum of five (5) and less than nine (9) years of active military service; or
 - 3. A notarized letter from a law enforcement employer certifying a minimum of four (4) and less than seven (7) years of full-time law enforcement employment as a sworn officer.
 - (c) Applicants shall receive six (6) points for:
 - 1. A master degree or above in any discipline from an accredited college or university;
 - 2. A copy of ~~the applicant's~~ ~~their~~ DD-214 reflecting nine (9) years or more of active military service; or
 - 3. A notarized letter from a law enforcement employer certifying seven (7) years or more of full-time law enforcement employment as a sworn officer.
 - (d) Graduates of the KSP Apprenticeship Program shall receive up to six (6) points for the following:
 - 1. Three (3) points upon graduation;
 - 2. Two (2) points upon completion of the physical preparedness program; and
 - 3. One (1) point upon completion of five (5) core classes toward the Kentucky State Police Academy Associates in Applied Sciences degree in General Occupational and Technical Studies while enrolled in the Bluegrass Community and Technical College with a grade ~~of~~ C or higher in each class.
- (2) Applicants who receive the same score shall be ranked by random draw, with military veterans receiving preference as provided by KRS 16.040(3).

Section 6.

- (1) Except as provided by this section, the commissioner shall select eligible applicants for appointment as cadet troopers from the register in rank order.
- (2) The commissioner may deviate from the rank order of the register if ~~the commissioner~~ determines that it is necessary to correct a manifest imbalance of minorities or women in the department.

Section 7. The commissioner may remove a candidate from the register for the following reasons:

- (1) Upon receipt of reliable information indicating grounds for disqualification or deferral;
- (2) If the candidate cannot be located by postal authorities;
- (3) If the candidate:
 - (a) Declines an offer of employment;
 - (b) Fails to respond to an offer of employment;
 - (c) Notifies the department that ~~the applicant~~ no longer wishes to be considered for employment; or
 - (d) Upon the expiration of a period of twelve (12) months from the date of ~~the applicant's~~ placement on the register.

(19 Ky.R. 2183; Am. 2409; eff. 5-10-1993; 22 Ky.R. 961; eff. 1-8-1996; 23 Ky.R. 3094; 3566; eff. 4-15-1997; 48 Ky.R. 1332, 2409; eff. 5-31-2022.)

FILED WITH LRC: February 7, 2022

CONTACT PERSON: Amy Barker, Assistant General Counsel, 125 Holmes Street, Frankfort, Kentucky 40601, phone (502) 564-8207, fax (502) 564-6686, email Justice.RegContact@ky.gov.