

**JUSTICE AND PUBLIC SAFETY CABINET**  
**Department of Corrections**  
**(Amended at ARRS Committee)**

**501 KAR 6:030. Kentucky State Reformatory.**

RELATES TO: KRS Chapters 196, 197, 439

STATUTORY AUTHORITY: KRS 196.035, 197.020, 439.470, 439.590, 439.640

NECESSITY, FUNCTION, AND CONFORMITY: KRS 196.035, 197.020, 439.470, 439.590, and 439.640 authorize the Justice Cabinet and Department of Corrections to promulgate administrative regulations necessary and suitable for the proper administration of the cabinet or any division therein. These policies and procedures are incorporated by reference in order to comply with the accreditation standards of the American Correctional Association. This administrative regulation establishes the policies and procedures for the Kentucky State Reformatory.

Section 1. Incorporation by Reference.

(1) "Kentucky State Reformatory policies and procedures", March 7, 2022, are incorporated by reference. Kentucky State Reformatory policies and procedures include:

KSR  
01-00-  
08      Communication Among the Warden, Management Staff,  
            Department Heads and Inmates (Amended 11/16/21)

KSR  
02-00-  
01      Inmate Canteen (Amended 3/7/22)

KSR  
02-00-  
03      Screening Disbursements from Inmate Accounts (Amended  
            3/7/22)

KSR  
02-00-  
11      Inmate Accounts (Amended 11/16/21)

KSR  
02-00-  
13      Inmate Canteen Committee (Amended 11/16/21)

KSR  
06-00-  
03      Kentucky Open Records Law and Release of Institutional and  
            Medical Records (Amended 11/16/21)

KSR  
09-00-  
28      Restricted Areas (Amended 11/16/21)

KSR  
09-00-  
30      Parole Board (Amended 11/16/21)

KSR  
10-01-  
12      Restrictive Housing Unit General Operational Procedures – Unit  
            E/Upper A Wing (Added 3/7/22)

KSR 11-  
00-01      Meal Planning and Procedure (Amended 11/16/21)

KSR 11- Food Service Department Clothing Issuance, Laundry and  
00-05 Sanitation (Amended 11/16/21)

KSR 11- Health Standards for Food Service Employees (Amended  
00-06 11/16/21)

KSR  
12-00- State and Personal Hygiene Items Issued to Inmates (Amended  
03 11/16/21)

KSR  
12-00- Inmate Barber and Beauty Shop (Amended 3/7/22)  
07

KSR  
12-00- Treatment of Inmates with Body Lice (Amended 11/16/21)  
09

KSR  
13-00- Medication for Inmates Leaving Institutional Grounds (Amended  
03 12/14/15)

KSR  
13-00- Medical and Dental Care (Amended 11/16/21)  
04

KSR  
13-00- Medical Records (Amended 11/16/21)  
05

KSR  
13-00- Institutional Pharmacy Procedures (Amended 3/7/22)  
09

KSR  
13-00- Requirements for Medical Personnel (Amended 11/16/21)  
10

KSR  
13-00- Special Care (Amended 11/16/21)  
17

KSR  
13-01- Death of an Inmate and Notification of Inmate Family About a  
01 Critical

KSR  
13-02- Mental Health Services (Amended 3/7/22)  
01

KSR  
13-02- Suicide Prevention and Intervention Program (Amended 3/7/22)  
03

KSR  
13-02- Inmate Observer Program (Amended 11/16/21)  
08

KSR  
13-03- Correctional Psychiatric Treatment Unit (Added 3/7/22)  
01

KSR  
13-03-  
02 Voluntary and Involuntary Psychotropic Medication Orders  
(Added 11/16/21)

KSR  
14-00-  
02 Americans with Disabilities Act and Inmate Program Access  
(Amended 11/16/21)

KSR  
15-00-  
06 Inmate Identification Cards (Amended 11/16/21)

KSR  
15-00-  
09 Tobacco Free Environment (Amended 11/16/21)

KSR  
15-00-  
10 Program Services for Special Housing Placement (Amended  
3/7/22)

KSR  
15-01-  
02 Staff Operational Procedures for Units A, B, and C (Amended  
3/7/22)

KSR  
15-01-  
03 Inmate Rules for General Population Living Areas (Amended  
3/7/22)

KSR  
15-01-  
07 Unit B-Nursing Care Facility Operational Procedures and Rules  
(Amended 11/16/21)

KSR  
15-01-  
08 Outside Detail (Amended 11/16/21)

KSR  
16-00-  
02 Inmate Correspondence and Mailroom Operations (Amended  
11/16/21)

KSR  
16-00-  
03 Inmate Access to Telephones (Amended 11/16/21)

KSR  
16-01-  
01 Inmate Visiting (Amended 11/16/21)

KSR  
17-00-  
05 Inmate Reception and Orientation (Amended 11/16/21)

KSR  
17-00-  
07 Inmate Personal Property (Amended 11/16/21)

KSR  
18-00-  
04 Inmate Transfers, Admission, and Discharge Procedures  
(Amended 11/16/21)

KSR  
18-00-  
06 Classification (Amended 11/16/21)

KSR  
18-01- Youthful Offenders (Amended 3/7/22)  
00

KSR  
19-00- Inmate Work Programs (Amended 3/7/22)  
02

KSR  
20-00- LaGrange Education Center (Amended 3/7/22)  
01

KSR  
21-00- Legal Aide Office and Inmate Law Library Services  
01

KSR  
21-00- Library Services (Amended 11/16/21)  
02

KSR  
22-00- Inmate Organizations (Amended 3/7/22)  
03

KSR  
22-00- Inmate Recreation Programs (Added 3/7/22)  
04

KSR  
22-00- Inmate Magazine (Amended 11/16/21)  
07

KSR  
23-00- Religious Programming (Amended 11/16/21)  
03

KSR  
24-00- Substance Abuse and Chemical Dependency Program (Amended  
02 11/16/21)

KSR  
24-00- Social Services Program (Amended 3/7/22)  
03

KSR  
25-00- Discharge of an Inmate to Hospital or Nursing Home (Amended  
01 11/16/21)

KSR  
26-00- Volunteer Services Program (Amended 11/16/21)  
01

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(12 Ky.R. 1797; eff. 6-10-1986; Am. 1845; eff. 7-2-1986; 13 Ky.R. 53; eff. 8-12-1986; 281; eff. 10-2-1986; 525; eff. 10-2-1986; 737; eff. 11-11-1986; 935; eff. 12-2-1986; 1246; eff. 2-10-1987; 1641; eff. 4-14-1987; 1715; eff. 5-14-1987; 1897; eff. 6-9-1987; 2041; eff. 7-2-

1987; 14 Ky.R. 47; eff. 8-5-1987; 236; eff. 9-10-1987; 605; eff. 11-6-1987; 905; eff. 12-11-1987; 1083; eff. 1-4-1988; 1511; eff. 2-8-1988; 1638; eff. 3-10-1988; 1852; 4-14-1988; 1951; eff. 5-9-1988; 2054; eff. 7-1-988; 2195; eff. 8-5-1988; 15 Ky.R. 518; eff. 9-13-1988; 1147; eff. 12-2-1988; 1489; eff. 2-3-1989; 1689; 2019; eff. 3-21-1989; 1901; eff. 3-21-1989; 2107; eff. 5-11-1989; 2166; eff. 6-2-1989; 2261; eff. 7-7-1989; 2428; eff. 7-25-1989; 16 Ky.R. 49; eff. 9-2-1989; 184; eff. 9-19-1989; 437; eff. 10-17-1989; 646; eff. 12-6-1989; 852; eff. 1-12-1990; 1406; eff. 3-8-1990; 1965; 5-13-1990; 2706; eff. 8-9-1990; 17 Ky.R. 103; eff. 9-13-1990; 1536; eff. 12-9-1990; 1809; eff. 1-6-1991; 2223; eff. 3-13-1991; 3499; eff. 8-2-1991; 18 Ky.R. 455; eff. 10-6-1991; 1929; eff. 2-7-1992; 2688; eff. 4-3-1992; 3022; eff. 6-7-1992; 3222; eff. 7-4-1992; 19 Ky.R. 202; eff. 9-10-1992; 498; eff. 10-8-1992; 983; eff. 12-9-1992; 1125; eff. 1-4-1993; 1649; eff. 3-12-1993; 1871; eff. 4-7-1993; 2093; eff. 5-10-1993; 2300; eff. 6-7-1993; 2486; eff. 7-12-1993; 2679; eff. 8-6-1993; 20 Ky.R. 141; eff. 9-3-1993; 392; eff. 10-13-1993; 624; eff. 11-8-1993; 837; eff. 12-6-1993; 1372; eff. 1-10-1994; 1676; eff. 2-10-1994; 2358; eff. 4-11-1994; 2669; 2886; eff. 6-2-1994; 3095; eff. 7-7-1994; 3303; eff. 8-4-1994; 1187; eff. 12-12-1994; 1369; eff. 1-9-1995; 22 Ky.R. 943; eff. 1-8-1996; 1884; eff. 6-6-1996; 24 Ky.R. 1364; eff. 3-16-1998; 26 Ky.R. 170; eff. 9-16-1999; 882; eff. 12-16-1999; 1445; eff. 3-10-2000; 1853; eff. 6-12-2000; 27 Ky.R. 218; eff. 9-11-2000; 28 Ky.R. 1187; 1619; eff. 1-14-2002; 29 Ky.R. 800; eff. 11-12-2002; 32 Ky.R. 948; 1238; eff. 2-3-2006; 33 Ky.R. 4243; 34 Ky.R. 240; eff. 8-31-2007; 42 Ky.R. 2258, 2594, 2733; eff. 6-3-2016; 43 Ky.R. 1448; 1947; eff. 6-2-2017; 44 Ky.R. 2269, 2511; eff. 8-6-2018; 48 Ky.R. 2118, 2592; eff. 7-5-2022.)

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