

104 KAR 1:070. Records and reports for apprenticeships and training programs.

RELATES TO: KRS 344.070

STATUTORY AUTHORITY: KRS 344.250(3)

NECESSITY, FUNCTION, AND CONFORMITY: This administrative regulation establishes the requirement governing the submission, retention, content, and substitution of records and reports by persons covered by KRS 344.250(3).

Section 1. Retention of Records.

- (1) An apprenticeship or training program shall keep a list of applicants according to race, national origin, sex and age.
- (2) The list shall be maintained:
 - (a) In chronological order;
 - (b) For a period of two (2) years.
- (3) A list of requests for reasonable accommodations by persons with disabilities shall also be maintained for two (2) years.

Section 2. Enrollment Records.

- (1) An apprenticeship or training program shall furnish to the commission, upon request a breakdown of current enrollment by race, national origin, sex and age.
- (2) A list of requests for reasonable accommodations from persons with disabilities shall also be furnished upon request.

Section 3. Substitution of Records. The commission may when necessary for a complete investigation disallow substitution of reports previously submitted to other governmental agencies.

(3 Ky.R. 673; Am. 745; eff. 5-4-77; 18 Ky.R. 2871; eff. 4-14-92; 19 Ky.R. 2087; 2395; eff. 5-10-93; Crt eff. 1-29-2020.)