

JUSTICE AND PUBLIC SAFETY CABINET
Department of Corrections
(Amended at ARRS Committee)

501 KAR 6:040. Kentucky State Penitentiary policies and procedures.

RELATES TO: KRS Chapters 196, 197, 439

STATUTORY AUTHORITY: KRS 196.035, 197.020, 439.470, 439.640

NECESSITY, FUNCTION, AND CONFORMITY: KRS 196.035, 197.020, 439.470, 439.590, and 439.640 authorize the Justice and Public Safety Cabinet and Department of Corrections to promulgate administrative regulations necessary and suitable for the proper administration of the department or of its divisions. These policies and procedures are incorporated by reference in order to comply with the accreditation standards of the American Correctional Association. This administrative regulation establishes the policies and procedures for the Kentucky State Penitentiary.

Section 1. Incorporation by Reference.

(1) Kentucky State Penitentiary policies and procedures, March 7, 2023, are incorporated by reference. Kentucky State Penitentiary policies and procedures include:

- KSP 01- Public Information and Media Communications (Amended
02-01 11/14/22)
- KSP 02- Inmate Canteen (Amended 11/14/22)
01-02
- KSP 02- Inmate Funds (Amended 3/7/23)
12-02
- KSP 06- Inmate File (Amended 11/14/22)
01-02
- KSP 10- Restrictive Housing Unit Operating Procedures, Living Conditions
02-01 and Classification (Amended 3/7/23)
- KSP 10- Special Security Unit (Amended 11/14/22)
02-05
- KSP 13- Pharmacy Procedures (Amended 11/14/22)
01-01
- KSP 13- Health Services (Amended 3/7/23)
02-01
- KSP 13- Continuity of Care (Amended 11/14/22)
02-03
- KSP 13- Levels of Care and Staff Training (Amended 11/14/22)
02-04
- KSP 13- Consultations (Amended 11/14/22)
02-05
- KSP 13- Health Records (Amended 11/14/22)
02-08
- KSP 13- Psychiatric and Psychological Services (Amended 2/14/23)
02-09
- KSP 13- Optometric Services (Amended 11/14/22)
02-13

KSP 13-06-02 Informed Consent (Amended 11/14/22)

KSP 14-03-01 Marriage of Inmates (Amended 5/11/17)

KSP 14-04-01 Legal Services (Amended 3/7/23)

KSP 14-06-01 Inmate Grievance Procedure (Amended 3/7/23)

KSP 15-06-01 Adjustment Procedures (Amended 11/14/22)

KSP 16-01-01 Visiting Program (Amended 3/7/23)

KSP 16-02-01 Inmate Correspondence (Amended 3/7/23)

KSP 16-03-02 Inmate Telephone Access (Amended 11/14/22)

KSP 16-04-01 Inmate Packages (Amended 3/7/23)

KSP 17-01-01 Inmate Personal Property (Amended 11/14/22)

KSP 17-01-02 Disposition of Unauthorized Property (Amended 11/14/22)

KSP 17-01-03 Procedures for Providing Clothing, Linens, and Other Personal Items (Amended 11/14/22)

KSP 17-01-04 Property Room, Clothing Storage and Property Inventory Control (Amended 11/14/22)

KSP 17-01-06 Missing or Stolen Inmate Personal Property (Added 11/14/22)

KSP 17-02-01 Inmate Reception and Orientation (Amended 3/7/23)

KSP 18-01-01 Classification Committee (Amended 3/7/23)

KSP 18-01-05 Meritorious Housing Unit (Amended 11/14/22)

KSP 18-06-01 Classification Document and Case Planning (Amended 11/14/22)

KSP 18-15-01 Protective Custody Unit (Amended 3/7/23)

KSP 19-04-01 Inmate Work Programs and Safety Inspections of Inmate Work Locations (Amended 11/14/22)

KSP 19-04-02 Unit Classification Committee and Inmate Work Assignments (Amended 3/7/23)

KSP 19-05-01 Correctional Industries (Amended 3/7/23)

KSP 20-04-01 Educational Courses (Amended 11/14/22)

- KSP 22-04-01 Arts and Crafts Program (Amended 11/14/22)
- KSP 23-01-03 Religious Services (Amended 11/14/22)
- KSP 25-01-01 Release Preparation Program (Amended 11/14/22)
- KSP 25-01-02 Inmate Release Procedure (Amended 11/14/22)
- KSP 25-10-01 Discharge of Inmates by Shock Probation (Amended 3/7/23)

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Office of Legal Services, Justice and Public Safety Cabinet, Department of Corrections, 275 E. Main Street, P.O. Box 2400, Frankfort, Kentucky 40602-2400, Monday through Friday, 8 a.m. to 4:30 p.m. This material may be obtained from the Department of Corrections Web site at <https://corrections.ky.gov/About/Pages/lrcfilings.aspx>.

(12 Ky.R. 1799; eff. 6-10-1986; Am. 1847; eff. 7-2-1986; 13 Ky.R. 55; eff. 8-12-1986; 283; eff. 9-4-1986; 527; eff. 10-2-1986; 739; eff. 11-11-1986; 1100; eff. 1-13-1987; 1248; eff. 2-10-1987; 1457; 3-6-1987; 1643; eff. 4-14-1987; 1717; eff. 5-14-1987; 2045; eff. 7-21-1987; 14 Ky.R. 48; eff. 8-5-1987; 238; eff. 9-10-1987; 478; eff. 10-2-1987; 907; eff. 12-11-1987; 1085; eff. 1-4-1988; 1639; eff. 3-10-1988; 1854; eff. 4-14-1988; 1953; eff. 5-9-1988; 2056; eff. 7-1-1988; 2197; eff. 8-5-1988; 15 Ky.R. 36; eff. 8-17-1988; 1290; eff. 1-7-1989; 1491; eff. 2-3-1989; 1691; eff. 3-21-1989; 1903; 2108; eff. 5-11-1989; 2167; eff. 6-2-1989; 2228; eff. 3-21-1989; 2263; eff. 7-7-1989; 2430; eff. 7-25-1989; 16 Ky.R. 50; eff. 9-2-1989; 648; eff. 12-6-1989; 1408; eff. 3-8-1990; 1967; eff. 5-13-1990; 2456; eff. 7-12-1990; 17 Ky.R. 412; eff. 10-14-1990; 1538; eff. 12-9-1990; 3501; eff. 8-2-1991; 18 Ky.R. 797; eff. 11-8-1991; 2884; eff. 5-1-1992; 3514; eff. 8-1-1992; 19 Ky.R. 500; eff. 10-8-1992; 792; eff. 11-9-1992; 2095; eff. 5-10-1993; 2301; eff. 6-7-1993; 2488; eff. 7-12-1993; 20 Ky.R. 839; eff. 12-6-1993; 1677; eff. 2-10-1994; 2888; eff. 6-2-1994; 21 Ky.R. 97; eff. 9-12-1994; 1567; eff. 2-10-1995; 2173; eff. 5-4-1995; 22 Ky.R. 945; eff. 1-8-1996; 1099; eff. 2-12-1996; 1495; eff. 4-5-1996; 1886; eff. 6-6-1996; 23 Ky.R. 2252; eff. 1-9-1997; 2618; 3-12-1997; 4208; 24 Ky.R. 339; eff. 8-11-1997; 935; eff. 12-15-1997; 1366; eff. 3-16-1998; 25 Ky.R. 125; eff. 10-12-1998; 2669; eff. 7-14-1999; 26 Ky.R. 884; eff. 12-16-1999; 27 Ky.R. 591; eff. 10-16-2000; 28 Ky.R. 1685; 2026; eff. 3-18-2002; 2438; eff. 7-15-2002; 29 Ky.R. 1328; eff. 1-16-2003; 2150; 2461; eff. 4-11-2003; 2983; 30 Ky.R. 283; eff. 8-13-2003; 2225; 2456; eff. 7-2-2004; 32 Ky.R. 728; 1087; eff. 1-6-2006; 33 Ky.R. 1433; 1801; eff. 2-2-2007; 39 Ky.R. 1316; 1692; eff. 3-8-2013; 43 Ky.R. 1889, 2134; eff. 7-7-2017; 49 Ky.R. 133, 1805, 1923; eff. 7-5-2023.)

CONTACT PERSON: Amy V. Barker, Assistant General Counsel, Justice & Public Safety Cabinet, 125 Holmes Street, Frankfort, Kentucky 40601, phone (502) 564-3279, fax (502) 564-6686, email Justice.RegContact@ky.gov.