

**BOARDS AND COMMISSIONS**  
**Board of Medical Imaging and Radiation Therapy**  
**(Amendment)**

**201 KAR 46:100. Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund.**

RELATES TO: KRS 311B.050, 311B.130

STATUTORY AUTHORITY: KRS 311B.050, 311B.130

NECESSITY, FUNCTION, AND CONFORMITY: KRS 311B.050 requires the Board of Medical Imaging and Radiation Therapy to promulgate administrative regulations to administer and enforce KRS Chapter 311B and designate funds for scholarships, program development, or continued education. KRS 311B.130 appropriates that moneys collected shall be used for the payment of operational expenses incurred in fulfilling the board's duties as described in KRS Chapter 311B and administrative regulation. This administrative regulation implements the Kentucky Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund and establishes the requirements relating to the program.

**Section 1. Application:**

- (1) To be eligible for the scholarship, an applicant shall submit:
  - (a) A completed and signed application, KBMIRT Form 10;
  - (b) A current resume or curriculum vitae;
  - (c) Three (3) letters of recommendation;
  - (d) Official transcripts from highest level of education achieved; and
  - (e) A written statement describing applicant's professional goals, not to exceed 250 words.
- (2) In addition to items listed in subsection 1(1)(a) through (e) of this Section, an individual seeking scholarship for a non-degree program, such as structured education or limited x-ray machine operator program, shall also submit a document describing the financial obligations required of the program.
- (3) Applications shall be accepted from January 1 through April 1 annually.

**Section 2. Criteria for Awards.**

- (1) The board shall consider the following criteria in evaluating an application:
  - (a) Resident of Kentucky or employed in Kentucky;
  - (b) Potential for academic success as determined by the high school, vocational school, college, or university grade point average for whichever institution the applicant most recently attended;
  - (c) Previous healthcare experience, either paid or volunteer, for each year in which service is validated; and
  - (d) Written statement of professional goals.
- (2) The applicant shall be considered ineligible for award if the application is:
  - (a) Postmarked after April 1;
  - (b) Deemed incomplete; or
  - (c) Submitted for a medical imaging modality not recognized by the board.

**Section 3. Procedure for Disbursement of Awards.**

- (1) The board shall be notified by the board's fiscal officer as to the current fund balance prior to making an award. The amount of award shall be determined by the board and shall not exceed \$1500 annually per recipient.
- (2) The board may prioritize awards to those recipients who:
  - (a) Received an award in the previous year; and

- (b) Remain eligible to receive award pursuant to Section 4 of this administrative regulation in the current year.
- (3) If funds remain available after the awards are made pursuant to paragraph (2)(a) of this subsection, the board may make an award to other eligible applicants.
- (4) Disbursement of funds shall be made directly to the recipient.
- (5) Each educational institution in which a student receiving a medical imaging, radiation therapy, or limited x-ray machine operator scholarship award is enrolled shall certify to the board no later than thirty (30) days from the beginning of each semester on KBMIRT Form 11, that the recipient:
  - (a) Has enrolled; and
  - (b) Is in good standing in the medical imaging, radiation therapy, or limited x-ray machine operator program.
- (6) For a recipient receiving award for continued education, the recipient shall provide:
  - (a) A confirmation of enrollment into structured education course; and
  - (b) An approval letter from clinical site.

#### Section 4. Continuing Eligibility Criteria.

- (1) Except as established in subsection (3) of this section, a recipient of the award shall be eligible to continue to receive an award if the recipient:
  - (a) Maintains successful academic progression through the program; and
  - (b) Submits to the board a completed KBMIRT Form 10 on or before April 1.
- (2) The educational institution shall certify to the board no later than thirty (30) days from the beginning of each semester on KBMIRT Form 11 confirmation that the recipient is enrolled and in good standing in the medical imaging or radiation therapy program.
- (3) An award recipient in a limited x-ray machine operator program or for continued education shall not be eligible for consecutive awards from the scholarship while enrolled in that program.

Section 5. Disbursement Contract and Promissory Note. Prior to disbursement of funds, the recipient shall sign a notarized KBMIRT Form 12 and KBMIRT Form 13.

#### Section 6. Repayment and Deferral.

- (1) A recipient shall immediately become liable to the board to pay the sum of all scholarships received and the accrued interest on the scholarships if the recipient fails to complete the:
  - (a) Medical imaging, radiation therapy, or limited x-ray machine operator program in which the individual is enrolled within the time specified by the program;
  - (b) Structured education course or clinical requirements required to qualify for the post-primary certification within the time specified by the ARRT or NMTCB; or
  - (c) Required employment as specified in the contract, KBMIRT Form 12.
- (2) Written notification of demand for repayment shall be sent by the board to the scholarship recipient's last known address and shall be effective upon mailing.
  - (a) The board may agree to accept repayment in installments in accordance with a schedule established by the board.
  - (b) Payments shall first be applied to interest and then to principal on the earliest unpaid contracts.
- (3) Repayment may be deferred in the case of instances such as disability, major illness, accident, or if an active duty member of the Armed Forces of the United States that prevents a recipient from completing a program or being employed as a medical imaging technologist, radiation therapist, or limited x-ray machine operator in Kentucky. Request for deferment requires completion of KBMIRT Form 14 and a physician's statement, or form DD-214, or other proof of active military status.

(4) A student enrolled in a program may defer repayment if the student fails to achieve successful academic progression. Request for deferral requires completion of KBMIRT Form 14 and a certified official transcript.

#### Section 7. Verification.

(1) Verification of employment as a medical imaging technologist, radiation therapist, or limited x-ray machine operator in Kentucky pursuant to the contract, KBMIRT Form 12 shall be submitted to the board when the recipient's employment commitment begins and when it is completed. A termination of employment prior to completion shall be reported to the board within thirty (30) days by the employer and the recipient.

(2) A recipient shall notify the board of a change of name or address or enrollment status in school immediately and within thirty (30) days of change.

#### Section 8. Incorporation by Reference.

(1) The following material is incorporated by reference:

(a) KBMIRT Form 10, "Scholarship Application - Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund ", August 2024;

(b) KBMIRT Form 11, "Scholarship Application - Verification of Student Status", October 2023;

(c) KBMIRT Form 12, "Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund Contract", August 2024;

(d) KBMIRT Form 13, "Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund Promissory Note", March 2020; and

(e) KBMIRT Form 14, "Medical Imaging and Radiation Therapy Scholarship and Continuing Education Fund Request for Deferment", August 2020.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Board of Medical Imaging and Radiation Therapy, 2365 Harrodsburg Road, Suite A220, Lexington, Kentucky 40504, Monday through Friday, 8:00 a.m. to 4:30 p.m.

*KERI LEAMY, Board Chair*

APPROVED BY AGENCY: August 13, 2024

FILED WITH LRC: September 5, 2024 at 10:45 a.m.

**PUBLIC HEARING AND COMMENT PERIOD:** A public hearing on this administrative regulation shall be held on November 21, 2024 at 10:00 a.m. at 2365 Harrodsburg Rd, Suite A220, Lexington Kentucky 40504. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through November 30, 2024. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

**CONTACT PERSON:** Elizabeth Morgan, Executive Director, 2365 Harrodsburg Rd, Suite A220, Lexington Kentucky 40504, phone 502-782-5687, fax 502-782-6495, email [elizabeth.morgan@ky.gov](mailto:elizabeth.morgan@ky.gov).