

BOARDS AND COMMISSIONS
KENTUCKY BOARD OF LONG TERM CARE ADMINISTRATORS
(New Administrative Regulation)

201 KAR 6:061. Fees.

RELATES TO: KRS 216A.110(1), 216A.130

STATUTORY AUTHORITY: KRS 216A.070(3), (4), 216A.110(1), 216A.130

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 216A.070(4) requires the Board to establish a fee for a temporary permit. KRS 216A.080(1) authorizes the Board to promulgate administrative regulations to establish requirements regarding licensure. KRS 216A.110(1) requires the board to prescribe and collect reasonable fees and charges for processing applications, examination, and issuance of licenses, including renewals. KRS 216A.130 authorizes the board to establish a fee for licensure by reciprocity. This administrative regulation establishes those fees. Further, 2022 Ky Acts Ch. (House Bill 91) provides an exemption in certain circumstances from the fee for issuance or renewal of a license to the spouse of a current member of the Armed Forces of the United States.

Section 1. Application Fee.

- (1) The application fee for board review of the application for licensure shall be \$100.
- (2) The application fee shall be nonrefundable.

Section 2. Initial Licensure Fee.

- (1) The initial licensure fee shall be \$150 for an applicant for licensure.
- (2) The fee for licensure by endorsement shall be \$300 for an applicant for licensure.
- (3) If the applicant successfully completes all requirements for licensure, this fee shall cover licensure for the initial two (2) year period.

Section 3. Temporary Permit Fee. The fee for a temporary permit shall be seventy-five (75) dollars.

Section 4. Biennial Renewal Fee, Late Renewal Fee, Inactive License Fee, and Reinstatement Fee.

- (1) The renewal fee shall be \$125.
- (2) The late renewal fee shall be \$200.
- (3) The inactive license fee shall be seventy-five (75) dollars.
- (4) The fee for reactivating an inactive license shall be fifty (50) dollars.
- (5) The reinstatement fee shall be \$300.

Section 5. Duplicate License Fee. The duplicate license fee shall be twenty-five (25) dollars.

Section 6. Licensure Verification Fee. The fee for verification of state licensure shall be twenty-five (25) dollars.

Section 7. Continuing Education Fees.

- (1) The application fee for preapproval to present a single continuing education program as described in 201 KAR 6:070, Section 5(1)(a), shall be fifty (50) dollars.
- (2) The application fee for approval of credit for a single continuing education program not preapproved as described in 201 KAR 6:070, Section 4, shall be twenty-five (25) dollars.

Section 8. Spouse of Current Member of the Armed Forces of the United States. For applications received that meet the conditions of KRS 12.357, the spouse of a current member of the Armed Forces of the United States shall not be required to pay the fees required by Sections 1, 2, 3, or 4(1), of this administrative regulation, for issuance of a

temporary or regular license or certificate, or shall be issued a refund if the fee was submitted with the application.

COMPILER'S NOTE: 2025 RS HB 6, enacted by the General Assembly on March 27, 2025, altered the information to be provided at the time an administrative regulation is filed. Aside from formatting changes necessary to upload the regulation into the LRC's publication application, this regulation has been published as submitted by the agency.

DAVID MCKENZIE, Chair

APPROVED BY AGENCY: September 12, 2025

FILED WITH LRC: November 10, 2025 at 9:35 a.m.

PUBLIC HEARING AND COMMENT PERIOD: A public hearing on this administrative regulation shall be held on Wednesday, January 21, 2026 at 10:00 a.m., at 500 Mero Street, PPC Conference Room 259SW, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through January 31, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Name: Lilly Jean Coiner, Title: Executive Advisor, Agency: Department of Professional Licensing, Office of Legal Services. Address: 500 Mero Street, 2 NC WK#4, Frankfort, Kentucky 40602. Phone Number: (502) 262-5065 (office), Fax: (502) 564-4818, Email: Lilly.Coiner@ky.gov