

**GENERAL GOVERNMENT CABINET**  
**Kentucky Board of Medical Licensure**  
**(Amendment)**

**201 KAR 9:305. License renewal and registration; reregistration of inactive licenses; and continuing education requirements for athletic trainers.**

RELATES TO: KRS 311.901(1), 311.905(2) and (5), 311.909(1)(o)

STATUTORY AUTHORITY: KRS 311.565; 311.901(1); 311.905(2) and (5)

CERTIFICATION STATEMENT: This is to certify that this administrative regulation complies with the requirements of 2025 RS HB 6, Section 8.

NECESSITY, FUNCTION, AND CONFORMITY: KRS 311.901(1) requires the Kentucky Board of Medical Licensure to promulgate administrative regulations relating to the licensure and regulation of athletic trainers, including procedures for licensure renewal and reinstatement and continuing education requirements. This administrative regulation establishes the continuing education requirements and the renewal and reinstatement processes for the continued licensure of athletic trainers.

Section 1. Definition. "CEU" means the completion of ten (10) hours of educational courses approved by the:

- (1) Kentucky Board of Medical Licensure; or
- (2) Board of Certification, Inc.

Section 2. An athletic trainer licensed to practice in the Commonwealth of Kentucky shall complete six (6) CEUs during each three (3) year renewal cycle beginning with the renewal cycle that ends on June 30, 2015.

Section 3. Renewal of an Active License. On or about May 1, every three (3) years, the executive director shall send by electronic communication ("email") notification to all athletic trainers ("licensees") holding an active regular license to practice as an athletic trainer in the Commonwealth that renewal of their license must be executed on or before June 30 of that same year. The notification shall indicate the renewal fee and shall warn the licensee that failure to timely renew shall cause his or her license to become inactive.

Section 4. Failure to timely renew. If a licensee holding a regular license fails to renew his or her active license on or before June 30 of the year notified, the license shall be considered inactive or cancelled accordingly and continued practice by the athletic trainer shall be considered unauthorized and unlicensed.

Section 5. Activation of Inactive Regular License. Upon failure of a licensee to renew his or her active license before the expiration of the time allowed for late renewal, the license shall become inactive and continued practice by the athletic trainer shall be considered unauthorized and unlicensed. At any subsequent time, the holder of an inactive license may apply to activate his or her inactive license by paying the fee for activation of an inactive license, and satisfactorily completing the forms necessary for obtaining sufficient information concerning the athletic trainer's present fitness to practice.

Section 6. All notifications required to be sent by this administrative regulation shall be sent by email to the licensee's last known self-entered email address of which the board has record. Failure of the licensee to receive notice if emailed to the licensee's last known self-entered email address shall not excuse the licensee from compliance with the statutes or this administrative regulation.

*WILLIAM C. THORNBURY, M.D., PRESIDENT*

APPROVED BY AGENCY: December 18, 2025

FILED WITH LRC: January 12, 2026 at 10:00 a.m.

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