

PUBLIC PROTECTION CABINET
Real Estate Appraisers Board
(New Administrative Regulation)

831 KAR 3:120. Inactive status and reactivation of certification and licenses.

RELATES TO: KRS Chapter 324A, 12 U.S.C. § 3350

STATUTORY AUTHORITY: KRS 324A.047

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 324A.020 and 324A.035 require the Real Estate Appraisers Board, with the review of the director of the Division of Real Property Boards, to promulgate administrative regulations necessary to carry out the provisions of KRS Chapter 324A. This administrative regulation is necessary to comply with Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (12 U.S.C. § 3331 through 12 U.S.C. § 3351), and KRS Chapter 324A. KRS 324A.047 permits certain certificate and license holders to request a certificate or license be placed in inactive status for a period not to exceed three (3) years. This administrative regulation describes how to request inactive status and how to reactivate a certificate or license.

Section 1. Inactive Status.

- (1) The holder of a certificate or license issued by the board, except for an associate real property appraiser, may request a certificate or license to be placed in inactive status by:
 - (a) Submitting a Request for Inactive Status or Reactivation, KREAB Form 011, March 2026; and
 - (b) Paying the inactive status fee, set forth by administrative regulation, of up to fifty (\$50) dollars.
- (2) A certificate or license shall not be placed in inactive status for more than three (3) years.

Section 2. Return to Active Status

- (1) To reactivate a certificate or license, a certificate holder or licensee shall:
 - (a) Submit a Request for Inactive Status or Reactivation, KREAB Form 011, March 2026;
 - (b) Pay the renewal fee, set forth by administrative regulation, of up to \$250;
 - (c) Pay the roster fee, set forth by administrative regulation, of up to fifty (\$50) dollars; and
 - (d) For each year of inactive status, submit evidence of completion of all required continuing education hours as set forth in administrative regulation 831 KAR 3:100.
- (2) If reactivated on or before July 1 of a calendar year, the reactivation of a certificate or license shall not waive the requirements for renewal set forth in administrative regulation 831 KAR 3:110.
- (3) If reactivated on or before July 1 of a calendar year, the reactivation of a certificate or license shall not waive the requirements for continuing education set forth in administrative regulation 831 KAR 3:100.

Section 3. Incorporation by Reference.

- (1) "Request for Inactive Status or Reactivation," KREAB Form 011, March 2026, is incorporated by reference.
- (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Kentucky Real Estate Appraisers Board, 500 Mero Street, Frankfort, Kentucky 40601, (502) 564-4000, Monday through Friday, 8 a.m. to 4:30 p.m. Eastern Time, and is available on the board website, kreab.ky.gov.

JOHN DEXTER OUTLAW, Board Chairperson
TRACY CARROLL, Director
RAY A. PERRY, Secretary

APPROVED BY AGENCY: March 25, 2026

FILED WITH LRC: March 30, 2026 at 2:50 p.m.

PUBLIC HEARING AND COMMENT PERIOD: A public hearing on this administrative regulation shall be held on June 24, 2026, at 1:00 P.M. Eastern Time at the Mayo-Underwood Building, Room 133CE, 500 Mero Street, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be canceled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through June 30, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Patrick Riley, General Counsel, Kentucky Real Estate Appraisers Board, 500 Mero Street, Frankfort, Kentucky 40601, Email patrick.riley@ky.gov, Tel. (502) 782-2618.