

**BOARDS AND COMMISSIONS**  
**BOARD OF OPHTHALMIC DISPENSERS**  
**(Amended at ARRS Committee)**

**201 KAR 13:055. Continuing education requirements.**

RELATES TO: KRS 326.020, 326.035, 326.080

STATUTORY AUTHORITY: KRS 326.020(3)

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 326.020(3)(a) authorizes the board to promulgate administrative regulations to carry out the purposes and provisions of KRS Chapter 326, including the adoption of a program of continuing education for all licensees. KRS 326.020(3)(b) requires licensees of the board to complete continuing education as a condition of license renewal. This administrative regulation establishes a continuing education program for ophthalmic dispenser licensees and apprentice ophthalmic dispenser licensees and the basic requirements, methods of accreditation, and manner of reporting.

Section 1. "Continuing education hour" means fifty (50) minutes of participating in continuing education experiences in person before a live presenter. One (1) semester credit hour is equivalent to six (6) continuing education hours.

Section 2. Continuing education hours in excess of the number required at the time of renewal of license shall not be applied to future requirements.

Section 3.

(1) A minimum of three (3) of the required six (6) continuing education hours for renewal of ophthalmic dispenser licensure and a minimum of two (2) of the required four (4) continuing education hours for renewal of apprentice ophthalmic dispenser licensure shall be obtained through programs sponsored by entities listed in Section 4(1) of this administrative regulation.

(2) Repetitious completion of a program shall not entitle the participant to additional continuing education credit.

(3) Licenses issued after August 1 shall be exempt from the continuing education requirement for renewal by December 31 of the same year.

Section 4. Continuing education hours applicable to renewal of licensure shall be directly related to the professional growth and development of ophthalmic dispensers. They may be earned by completing any of the following educational activities:

(1) An educational program from any of the following providers shall be deemed relevant to ophthalmic dispensing and shall be approved without further review by the board:

(a) The Opticians Association of Kentucky and the Society of Dispensing Opticians of Kentucky;

(b) The United Opticians Association~~[Opticians Association of America]~~, or any of its affiliated state chapters;

(c) The Contact Lens Society of America, or any of its affiliated state chapters;

(d) The National Academy of Opticianry~~[Opticianary]~~, or any of its affiliated state chapters;

(e) The American Optometric Association, or any of its affiliated state chapters; or

(f) The American Academy of Ophthalmology, or any of its affiliated state chapters.~~;~~  
~~or~~

~~[(g)] [The National Association of Optometrists and Opticians.]~~

(2) An educational program from any other source shall be reviewed for relevancy to ophthalmic dispensing and subsequent approval by the board.

- (a) Programs shall be submitted to the board for review and approval at least thirty (30) days prior to planned participation so the participants can know the value of the experience prior to actual participation.
  - (b) Requests for program changes shall be made to and accredited by the board or the evaluation and accreditation of the program becomes null and void.
  - (c) Sponsors shall maintain for three (3) years records of the names of those participants who complete a program.
- (3) Related areas not specifically a part of the field of ophthalmic dispensing may be approved for up to two (2) continuing education hours, if the board believes that the related areas may serve to enhance the licensee's ability to practice.

Section 5. Sponsors and licensees requesting approval of continuing education for ophthalmic dispensers shall submit **a completed "Application for Continuing Education Credit", DPL-BOD-09, and** any relevant information reasonably requested by the board.

Section 6. Submission of fraudulent statements or certificates concerning continuing education shall subject the licensee to revocation or suspension of his or her license as provided in KRS Chapter 326.

Section 7. Each licensee shall submit, with the annual renewal application, on forms provided by the board, a list of accredited continuing education hours completed by the licensee during the previous license year.

Section 8.

- (1) Each person registered with the board shall retain proof of attendance and completion of all continuing education requirements for a period of three (3) years from the end of the calendar year in which the continuing education was acquired.
- (2) The board shall annually conduct a randomly selected audit of individual records to assure that the continuing education requirements have been met. Audited individuals shall submit:
  - (a) Certificates verifying the individual's attendance at the continuing education programs described above; or
  - (b) An official transcript verifying credit hours earned.

Section 9. Upon proper application to the board, a licensee may be granted a deferral from continuing education requirements on a year-to-year basis at the discretion of the board for reasons of illness, incapacity, or other similar extenuating circumstances.

Section 10. Each licensee shall keep the board informed of his or her correct address and place of employment. The board shall be informed in writing of any changes to the licensee's address or place of employment.

**Section 11. Incorporation by Reference.**

**(1) "Application for Continuing Education Credit", DPL-BOD-09, December 2025, is incorporated by reference.**

**(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Board of Ophthalmic Dispensers, 500 Mero St, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:00 p.m. This material is also available on the board's website at [www.bod.ky.gov](http://www.bod.ky.gov).**

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