

JUSTICE AND PUBLIC SAFETY CABINET

Department of Corrections (Amended After Comments)

501 KAR 6:230. Little Sandy Correctional Complex.

RELATES TO: KRS Chapters 196, 197, 439

STATUTORY AUTHORITY: KRS 196.035, 197.020, 439.470, 439.590, 439.640

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 196.035, 197.020, 439.470, 439.590, and 439.640 authorize the Justice and Public Safety Cabinet and Department of Corrections to promulgate administrative regulations necessary and suitable for the proper administration of the department or any division therein. These policies and procedures are incorporated by reference in order to comply with the accreditation standards of the American Correctional Association. This administrative regulation establishes the policies and procedures for the Little Sandy Correctional Complex.

Section 1. Incorporation by Reference.

(1) "Little Sandy Correctional Complex Policies and Procedures", April 28, 2026~~[September 11, 2017]~~, are incorporated by reference. Little Sandy Correctional Complex Policies and Procedures include: LSCC 01-12-01 Public Information and Media Communication (Amended 4/28/26~~[9/11/17]~~) LSCC 02-01-03 Fiscal Management Agency Funds (Amended 4/28/26~~[9/11/17]~~) LSCC 06-01-01 Offender Records (Amended 4/28/26~~[6/28/17]~~) LSCC 08-01-01 Occupational Exposure to Serious and Infectious Diseases (Amended 4/28/26~~[6/28/17]~~) LSCC 10-01-01 Special Management Unit~~[Restrictive Housing Unit]~~ (Amended 4/28/26~~[9/11/17]~~) ~~LSCC 10-02-01 Restrictive Movement (Added 4/28/26)~~ LSCC 11-02-01 Food Service Security (Amended 4/28/26~~[6/28/17]~~) LSCC 11-03-0 1 Dining Room Rules (Amended 4/28/26~~[Added 6/28/17]~~) LSCC 11-06-01 Health Requirement of Food Handlers (Amended 4/28/26~~[6/28/17]~~) LSCC 11-07-01 Food Service: Inspections and Sanitation (Amended 4/28/26~~[6/28/17]~~) LSCC 12-01-01 Clothing, Bedding, Hygiene Supplies and Barber Shop (Amended 4/28/26~~[6/28/17]~~) LSCC 13-02-01 Sick Call, Clinic, and Pill Call (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-02-02 Medical Services Co-payment (Amended 4/28/26~~[Added 6/28/17]~~) LSCC 13-02-03 Continuity of Care: Health Evaluations, Intra-System Transfer, Individual Treatment Plans (Amended 4/28/26~~[9/11/17]~~) LSCC 13-03-01 Use of Pharmaceutical Products (Amended 4/28/26~~[9/11/17]~~) LSCC 13-04-01 Health Records (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-04-02 Psychological and Psychiatric Reports (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-05-01 Management of Serious and Infectious Diseases (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-06-01 Mental Health Services (Added 4/28/26) LSCC 13-06-03 Inmate Observer Program (Added 4/28/26) LSCC 13-08-01 Eye Care (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-09-01 Dental Care (Amended 4/28/26~~[Added 6/28/17]~~) ~~LSCC 13-10-01 Transfers and Medical Profiles (Added 6/28/17)~~ LSCC 13-11-01 Informed Consent (Amended 4/28/26~~[Added 6/28/17]~~) LSCC 13-12-01 Medical Annex (Amended 4/28/26~~[Added 9/11/17]~~) LSCC 13-13-01 Inmate Self-Administration of Medication (Amended 4/28/26~~[6/28/17]~~) LSCC 13-15-01 Health Education Program and Detoxification (Amended 4/28/26~~[Added 6/28/17]~~) LSCC 14-01-01 Inmate Rights and Responsibilities (Added 4/28/26) LSCC 14-02-01 Legal Services Program (Amended 4/28/26~~[6/28/17]~~) LSCC American with Disabilities Act 14-03-01 (Amended 8/14/26)~~[Added 4/28/26]~~ ~~LSCC 15-01-01 Drug Abuse Testing (Amended 6/28/17)~~ LSCC 16-01-01 Inmate Visiting (Amended 4/28/26~~[9/11/17]~~) LSCC 16-02-02 Inmate Correspondence and Privileged Mail (Amended 4/28/26~~[6/28/17]~~) LSCC 16-03-

01 Inmate Telephone Communications (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 17-01-01
LSCC Inmate Property Control (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 18-01-01 Inmate
Classification (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 18-02-01 Meritorious Housing
(Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 19-01-01 Inmate Work Program (Amended
~~4/28/26~~~~[6/28/17]~~) LSCC 20-01-01 Educational Courses~~(Programs)~~
(Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 21-01-01 Library Services (Added 04/28/26) LSCC
22-01-01 Recreation Programs (Added 4/28/26) LSCC 22-02-01 Inmate Clubs and
Organizations (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 22-04-01 Arts and Crafts Programs
(Added 4/28/26) LSCC 23-01-01 Religious Programs (Added 4/28/26) LSCC 24-01-01
Social Services and Counseling Program (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 25-
01-02 Inmate Release Process (Amended ~~4/28/26~~~~[6/28/17]~~) LSCC 26-01-01 Citizen
Involvement and Volunteer Services Programs (Amended ~~4/28/26~~~~[6/28/17]~~)

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law, at the Justice and Public Safety Cabinet, Office of Legal Services, 125 Holmes
Street, 2nd Floor, Frankfort, Kentucky 40601, phone (502) 564-3279, fax (502) 564-
6686, Monday through Friday, 8 a.m. to 4:30 p.m. This material may be obtained from
the Department of Corrections website at
<https://corrections.ky.gov/About/Pages/lrcfilings.aspx>.

COMPILER'S NOTE: 2025 RS HB 6, enacted by the General Assembly on March 27,
2025, altered the information to be provided at the time an administrative regulation is filed.
Aside from formatting changes necessary to upload the regulation into the LRC's
publication application, this regulation has been published as submitted by the agency.

501 KAR 6:230. Little Sandy Correctional Complex.
SCOTT JORDAN, Deputy Commissioner, on behalf of:
COOKIE CREWS, Commissioner

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

Contact Person:Nathan Goens, Assistant General Counsel Justice and Public Safety Cabinet, 125 Holmes Street, Frankfort, Kentucky 40601, Phone: (502) 564-3279, Email: Justice.ReggsContact@ky.gov

Subject Headings:Corrections and Correctional Facilities, Prisons, Crimes and Punishments

(1) Provide a brief summary of:

(a) What this administrative regulation does:

This regulation incorporates by reference the policies and procedures governing the Little Sandy Correctional Complex (LSCC).

(b) The necessity of this administrative regulation:

This regulation meets statutory requirements in KRS 196.035 and 197.020 and meets American Correctional Association (ACA) policy requirements.

(c) How this administrative regulation conforms to the content of the authorizing statutes:

The regulation governs the operations of the Little Sandy Correctional Complex, a correctional institution within the Kentucky Department of Corrections. The authorizing statutes permit the Secretary of the Cabinet or his delegate and the Commissioner to implement or amend practices or procedures to ensure the safe and efficient operation of the Department of Corrections and its institutions.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes:

The regulation and material incorporated by reference establish the policies and procedures that govern the operations of the Little Sandy Correctional Complex. It provides direction and information to employees, inmates, visitors, and volunteers concerning the rules and operations of the institution.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

The amendment maintains the institution's compliance with ACA requirements and updates practices for the institution.

(b) The necessity of the amendment to this administrative regulation:

The amendment meets the requirements of KRS 196.035 and 197.020 and revises policies for the institution to update procedures and maintain accreditation with the ACA.

(c) How the amendment conforms to the content of the authorizing statutes:

The authorizing statutes permit the Secretary of the Cabinet or his delegate and the Commissioner to implement or amend practices or procedures to ensure the safe and efficient operation of the institution.

(d) How the amendment will assist in the effective administration of the statutes:

The amendment provides staff, inmates, volunteers, and visitors information concerning the effective and orderly management of the institution.

(3) Does this administrative regulation or amendment implement legislation from the previous five years?No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:

This affects approximately 230 employees and 983 inmates at the Little Sandy Correctional Complex and all volunteers and visitors to the institution.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment:

Staff, inmates, volunteers, and visitors will have to follow the changes made in the policies and procedures. They will have to change their actions to comply with the operational changes made by this amendment.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4):

An exact cost of compliance is unknown, but it is not anticipated that the amendment to this administrative regulation will increase current costs.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4):

The operational changes will assist in the effective and orderly management of the institution.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially:

There is not an anticipated cost to implement this regulation.

(b) On a continuing basis:

There is not an anticipated continuing cost to implement this regulation.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation or this amendment:

Funds budgeted to the institution for the biennium.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

An increase in fees or funding is not anticipated.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

The amendment establishes a late fee (\$0.10 per day for the late library items and a fee of \$1 per day for late inter-library loan items) in LSCC 21-01-01, incorporated by reference.

(10) TIERING: Is tiering applied?

No. Tiering was not appropriate in this administrative regulation because the administrative regulation applies equally to all those individuals or entities regulated by it.

FISCAL IMPACT STATEMENT

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation:

KRS 196.035, 197.020

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act:

KRS 196.035, 197.020

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions:

Department of Corrections, Little Sandy Correctional Complex

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year:The administrative regulation impacts how the institution operates but is not expected to increase expenditures.

For subsequent years:The administrative regulation impacts how the institution operates but is not expected to increase expenditures in subsequent years.

2. Revenues:

For the first year:This administrative regulation does not generate revenue.

For subsequent years:This administrative regulation will not generate revenue in subsequent years.

3. Cost Savings:

For the first year:Cost savings are not anticipated in the first year.

For subsequent years:Cost savings are not anticipated in subsequent years.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts):

None

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year:No affected local entities have been identified.

For subsequent years:No affected local entities have been identified.

2. Revenues:

For the first year:No affected local entities have been identified.

For subsequent years:No affected local entities have been identified.

3. Cost Savings:

For the first year:No affected local entities have been identified.

For subsequent years:No affected local entities have been identified.

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a):

Visitors, volunteers, and Inmates in the in the custody of the Department of Corrections will be affected by this administrative regulation amendment.

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year:There will be no expenditures for inmates in the in the custody of the Department of Corrections. **For subsequent years:** There will be no expenditures for visitors, volunteers, and inmates in the in the custody of the Department of Corrections in subsequent years.

For subsequent years:The administrative regulation amendment will not generate revenue in subsequent years.

2. Revenues:

For the first year:The administrative regulation amendment will not generate revenue.

For subsequent years:Cost savings are not anticipated.

3. Cost Savings:

For the first year:Cost savings are not anticipated.

For subsequent years:Cost savings are not anticipated.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a)

(a) Fiscal impact of this administrative regulation:

The amendment to the administrative regulation impacts how the institution operates but is not expected to have a fiscal impact.

(b) Methodology and resources used to reach this conclusion:

The administrative regulation and the policies and procedures incorporated by reference were reviewed for possible fiscal impacts, and a significant new fiscal impact was not identified.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14):

A major economic impact is not anticipated.

(b) The methodology and resources used to reach this conclusion:

The administrative regulation amendment amends an existing administrative regulation and policies and procedures incorporated by reference. The administrative regulation and the policies and procedure incorporated by reference were reviewed for any potential economic impact, and an overall negative or adverse major economic impact was not identified as the Department of Corrections will use existing resources, staff and employees to implement the regulation and policies and procedures. 501 KAR 6:230. Little Sandy Correctional Complex.