

BOARDS AND COMMISSIONS

Board of Podiatry

(Amendment)

201 KAR 25:061. Licensure by endorsement ~~[Reciprocity]~~.

RELATES TO: KRS 311.475(2)

STATUTORY AUTHORITY: KRS 311.410(4)

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 311.475(2) authorizes the board to issue licenses by endorsement, without further examination, to persons who have successfully passed an examination conducted by the National Board of Podiatry Examiners.~~[reciprocity and to waive examination.]~~ This administrative regulation establishes the procedure and fee to obtain a license by endorsement~~[reciprocity]~~.

Section 1. An applicant seeking licensure by endorsement~~[reciprocity]~~ shall file a completed application with the board, together with a nonrefundable fee of \$300 and which includes the following:~~[\$250][and three (3) affidavits attesting to the applicant's good moral character.]~~

- (1) Evidence of a minimum of five (5) years of experience in the practice of podiatry in another state;
- (2) Three (3) letters of recommendation sent to the board verifying good moral character;
- (3) An attestation by the applicant that they are not addicted to drugs or alcohol;
- (4) Verification of five (5) years of licensure sent directly from the state or states from which the applicant has or has ever held a license;
- (5) A dated photo taken within the past six (6) months with the applicant's name signed in the left margin of the photo;
- (6) Primary source verification of an active license or licenses from other states, including any disciplinary action, sanctions, or suspension of license;
- (7) Proof of completion of the board's jurisprudence exam;
- (8) Background check results from the Federal Bureau of Investigation sent directly to the board; and
- (9) A self-query from the National Practitioner Data Bank and Healthcare Integrity and Protection Data Bank at www.npdb-hipdb.com to determine past disciplinary action.

Section 2. The board may require the personal attendance of the applicant before the board, or one (1) of its members designated for that purpose, to interview the applicant to ascertain the applicant's fitness for licensing in this state.

Section 3. Incorporation by Reference.

- (1) The following material is incorporated by reference: "Application for Podiatry License by Endorsement", Form DPL-BOP-05, Rev. June 2026, is incorporated by reference.
- (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Kentucky Board of Podiatry, Department of Professional Licensing, 500 Mero Street, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. This material is also available on the board's Web site at bop.ky.gov

DR. PAUL KRESTIK, President

APPROVED BY AGENCY: September 10, 2026

FILED WITH LRC: September 11, 2026 at 11:25 a.m.

PUBLIC HEARING AND COMMENT PERIOD: A public hearing on this administrative regulation shall be held on November 23, 2026, at 9AM, at the Mayo-Underwood Building, Room 206NW, 500 Mero Street, Frankfort, Kentucky. Individuals interested in being heard at this hearing shall notify this agency in writing by five (5) workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through November 30, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person by using the PPC public comment portal at the address listed below.

CONTACT PERSON: Name: Sara Boswell Janes, Title: Staff Attorney III, Agency: Department of Professional Licensing, Office of Legal Services Address: 500 Mero Street, 2 NC WK#2 Phone Number: (502) 782-2709 (office) Fax: (502) 564-4818 Email: Sara.Janes@ky.gov Link to PPC public comment portal: https://ppc.ky.gov/reg_comment.aspx.

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

Contact Person:Sara Janes **Phone:** 502-782-2709 **Email:** sara.janes@ky.gov

Subject Headings:Podiatry and Pedorthics, Licensing, Occupations and Professions

(1) Provide a brief summary of:

(a) What this administrative regulation does:

This administrative regulation establishes requirements and procedures for licensure by reciprocity.

(b) The necessity of this administrative regulation:

This administrative regulation is necessary to comply with the requirements of KRS 311.475 authorizing the board to issue podiatry licenses by reciprocity or endorsement.

(c) How this administrative regulation conforms to the content of the authorizing statutes:

This regulation conforms with KRS 311.421 which authorizes the board to make rules and regulations, not inconsistent with KRS 311.390 to 311.510, as may be necessary to implement and carry out the provisions and purposes of KRS 311.390 to 311.510. This regulation is also consistent with KRS 311.475, which authorizes the board to issue podiatry licenses by endorsement.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes:

This regulation assists the board in administration by identifying the procedures for licensure by endorsement.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

The amendment retitles the regulation and updates the regulation to reflect endorsement and sets the years of experience at five (5) years of practice in another state. Endorsement is distinguishable from reciprocity, which the latter typically relates to an agreement with another state with similar qualifications and standards at least as high as those of this state.

(b) The necessity of the amendment to this administrative regulation:

The amendment is necessary to establish the number of years of verified experience needed for endorsement, as well as other information needed from an applicant for licensure by endorsement.

(c) How the amendment conforms to the content of the authorizing statutes:

The amendment conforms with KRS 311.421 which authorizes the board to make rules and regulations, not inconsistent with KRS 311.390 to 311.510, as may be necessary to implement and carry out the provisions and purposes of KRS 311.390 to 311.510. This regulation is also consistent with KRS 311.475, which authorizes the board to issue podiatry licenses by endorsement.

(d) How the amendment will assist in the effective administration of the statutes:

These amendments will assist in the effective administration of KRS Chapter 311 by ensuring the regulation reflects the years of experience needed for licensure by endorsement, as well as the required information.

(3) Does this administrative regulation or amendment implement legislation from the previous five years?No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:

This regulation will affect an unknown number of potential applicants for licensure

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment:

Each of the regulated entities must have five (5) years of experience to apply for licensure by endorsement and provide the board with specific information needed for licensure.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4):

Each applicant seeking licensure by endorsement will pay a \$300 application fee.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4):

As a result of compliance with the amendment, the applicants will understand what is needed for licensure by endorsement.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially:

This administrative regulation does not create a cost for the administrative body.

(b) On a continuing basis:

This administrative regulation does not create a cost for the administrative body.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation or this amendment:

The Kentucky Board of Podiatry is self-funded through the fees paid by licensees. No additional funding is necessary for the implementation and enforcement of this administrative regulation.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

No increases in fees or funding are necessary to implement the amendment to this administrative regulation.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

This amendment does not directly or indirectly increase any fees.

(10) TIERING: Is tiering applied?

Tiering is not applied because similarly situated licensees are treated similarly under this administrative regulation.

FISCAL IMPACT STATEMENT

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation:

KRS Chapter 311, and particularly KRS 311.475 and KRS 311.421.

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act:

Yes, KRS 311.475. Created 1972 Ky. Acts ch. 93, sec. 2

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions:

The Kentucky Board of Podiatry.

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year:Neutral

For subsequent years:Neutral

2. Revenues:

For the first year:Neutral

For subsequent years:Neutral

3. Cost Savings:

For the first year:None.

For subsequent years:None.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts):

None.

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year:None

For subsequent years:None

2. Revenues:

For the first year:None

For subsequent years:None

3. Cost Savings:

For the first year:None

For subsequent years:None

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a):

None

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year:None

For subsequent years:None

2. Revenues:

For the first year:None

For subsequent years:None

3. Cost Savings:

For the first year:None

For subsequent years:None

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a)

(a) Fiscal impact of this administrative regulation:

There is no anticipated fiscal impact to this administrative regulation. The board has never had an applicant for endorsement in recent years.

(b) Methodology and resources used to reach this conclusion:

Methodology and resources was a review of the existing budget by the board's fiscal administrator as well as consideration of the amendment and whether staff time and costs will be increased.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14):

This administrative regulation will not have an overall negative or adverse major economic impact to the entities identified.

(b) The methodology and resources used to reach this conclusion:

Methodology and resources was a review of the existing budget by the board's fiscal administrator as well as consideration of the amendment and whether staff time and costs will be increased.