

## **201 KAR 23:055. Inactive status of license.**

RELATES TO: KRS 335.070(3)

STATUTORY AUTHORITY: KRS 335.070(3), (6)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 335.070(3) authorizes the board to promulgate administrative regulations pursuant to KRS Chapter 13A to carry out the provisions of KRS 335.010 to 335.160 and KRS 335.990. This administrative regulation establishes the requirements relating to inactive licenses, extension of inactive status, return to active status, and reinstatement.

### Section 1. Request for Inactive Status.

(1) A licensee may request that his or her license be placed on inactive licensure status by submitting to the board:

(a) A written request for his or her license to be placed on inactive status, received by the board no sooner than ninety (90) days before the license expiration date;

(b) Payment of an inactive license status fee of fifty (50) dollars made payable to the Kentucky State Treasurer; and

(c) A copy of certificates of attendance or completion to show proof of continuing education requirements for renewal as established in 201 KAR 23:075.

(2) The licensee shall be relieved of his or her obligation to pay the license renewal fee established in 201 KAR 23:020 for his or her license level.

Section 2. Additional Extension of Inactive Status. A licensee whose license is on inactive status may request an additional extension of the inactive license status and shall submit to the board:

(1) A written request to continue the license on inactive status, received by the board no sooner than ninety (90) days before the license expiration date;

(2) Payment of an inactive status fee of fifty (50) dollars made payable to the Kentucky State Treasurer; and

(3) A copy of continuing education certificates of completion or attendance, awarded to the licensee during the period of inactive status, to show proof of continuing education requirements for renewal as established in 201 KAR 23:075.

Section 3. License Expiration. If the licensee does not submit a request for extension of the inactive status or the licensee fails to renew his or her license before the license expiration date, the license shall expire.

Section 4. Return to Active License Status. At any time within the three (3) year period of being granted inactive licensure status, a licensee may request his or her license be returned to active status by submitting to the board:

(1) A written request to the board to return his or her license to active status;

(2) Payment of the current license renewal fee as set forth in 201 KAR 23:020; and

(3) A copy of continuing education certificates of completion or attendance, awarded to the licensee during the period of inactive status, to show proof of continuing education requirements for renewal as established in 201 KAR 23:075.

Section 5. Renewal of Expired License. Following expiration of a license under Section 3 of this administrative regulation, a licensee who desires to practice social work in Kentucky shall follow the requirements for reinstatement established in 201 KAR 23:050.

(42 Ky.R. 2845; 43 Ky.R. 234; 395; eff. 9-21-2016.)