503 KAR 4:060. Reporting test scores and issuing certificates of completion.

RELATES TO: KRS 237.110, 237.124
STATUTORY AUTHORITY: KRS 237.124
NECESSITY, FUNCTION, AND CONFORMITY: KRS 237.124 requires the department to promulgate administrative regulations concerning the operation of a program for the training of applicants for a concealed deadly weapons license. This administrative regulation establishes the requirements for reporting test scores to the department and the issuance of a certificate of successful completion of the course.

Section 1. Within five (5) working days after the completion of the course, a certified firearms instructor shall:

(1) Grade the examinations; and

(2) Mail or deliver to the department:

(a) The completed "Applicant Request for Training License to Carry Concealed Deadly Weapons", Form #126, incorporated by reference in 503 KAR 4:050, showing the student's score on the written examination and indicating whether the student passed or failed the range work; and

(b) The graded examinations.

Section 2. Within fifteen (15) days after receipt of the material specified in Section 1 of this administrative regulation, the department shall mail to an applicant:

(1) A certificate of successful course completion; or

(2) A notice that the applicant has failed the:

(a) Course and will not be certified; and

(b) Written examination, the range firing, or both, as appropriate.

Section 3. A student shall be issued a certificate of completion if he has:

(1) Answered at least seventy (70) percent of the written examination questions correctly; and

(2) Achieved a grade of "passing" on the range work.

Section 4.

(1) A student who scored below seventy (70) percent on the written examination may retake the examination one (1) time without having to retake the course.

(2) A student who has not passed the range work may repeat the range work one (1) time without having to retake the course.

(23 Ky.R. 1290; Am. 1590; eff. 9-17-96; 29 Ky.R. 1875, 2280; eff. 3-19-03; Crt eff. 2-25-2020.)