

# LEGISLATIVE RESEARCH COMMISSION

## 2022-2024 Budget Preparation and Submission Subcommittee

### Minutes of the 1st Meeting of the 2021 Interim

June 25, 2021

#### Call to Order and Roll Call

The first meeting of the 2022-2024 Budget Preparation and Submission Subcommittee of the Legislative Research Commission was held on Friday, June 25, 2021, at 10:00 AM, in Room 131 of the Capitol Annex. Senator Christian McDaniel, Chair, called the meeting to order, and the secretary called the roll.

Present were:

Members: Senator Christian McDaniel, Co-Chair; Representative Jason Petrie, Co-Chair; Senators Danny Carroll, Morgan McGarvey, and Max Wise; Representatives Joseph M. Fischer, Mark Hart, and Brandon Reed.

Guests: Janice Tomes, Deputy State Budget Director, Office of State Budget Director (OSBD); Kevin Cardwell, Deputy State Budget Director, OSBD; Laurie Dudgeon, Director, Administrative Office of the Courts (AOC); Carole Henderson, Budget Director, AOC; and, Jay Hartz, Director, Legislative Research Commission (LRC).

LRC Staff: Jenny Bannister, Greg Troutman, and Spring Emerson.

Kevin Cardwell and Janice Tomes provided an overview of the proposed changes to the Executive Branch Budget Instructions for fiscal biennium 2022-2024.

In response to a question from Chair McDaniel regarding Budget Review staff having access to electronic forms, Mr. Cardwell said they would work with LRC to improve the process. Chair McDaniel requested that the Co-Chairs be informed if there are issues with providing access.

Laurie Dudgeon and Carole Henderson provided an overview of the proposed changes to the Judicial Branch Budget Instructions for fiscal biennium 2022-2024. There were no questions.

Jay Hartz provided an overview of the proposed changes to the Legislative Branch Budget Instructions for fiscal biennium 2022-2024. There were no questions.

A motion was made by Representative Reed to direct the Co-Chairs to work with LRC staff to finalize the 2022-2024 Budget Instructions and formally present them to the LRC. The motion was seconded by Representative Hart, and the motion passed by voice vote.

A motion was made by Representative Reed to direct staff to send out Defined Calculations letters to specific agencies before 2022-2024 Budget Instructions are finalized. The motion was seconded by Senator Wise, and was passed by voice vote.

There being no further business before the subcommittee, the meeting was adjourned at 10:15 AM.