

1 AN ACT relating to travel reimbursement.

2 ***Be it enacted by the General Assembly of the Commonwealth of Kentucky:***

3 ➔Section 1. KRS 6.190 is amended to read as follows:

4 **(1)** ~~[Beginning as of January 1, 1984, ]~~The members of the General Assembly, other  
5 than the Speaker of the House of Representatives, the President of the Senate, the  
6 Speaker Pro Tempore of the House of Representatives, President Pro Tempore of  
7 the Senate, and the majority and minority leadership of each house of the General  
8 Assembly, shall each receive as compensation one hundred dollars (\$100) per day,  
9 the President of the Senate and the Speaker of the House of Representatives shall  
10 each receive as compensation one hundred twenty-five dollars (\$125) per day, the  
11 majority and minority floor leaders of each house of the General Assembly shall  
12 each receive as compensation one hundred twenty dollars (\$120) per day, and the  
13 President Pro Tempore of the Senate, the Speaker Pro Tempore, and the majority  
14 and minority caucus ***chairs***~~[chairmen]~~ and whips of each house of the General  
15 Assembly shall each receive as compensation one hundred fifteen dollars (\$115)  
16 per day, during the session of the General Assembly. In addition to his ***or her***  
17 compensation as a member of the General Assembly, each ***chair***~~[chairman]~~ of a  
18 standing committee of the House of Representatives or the Senate shall receive  
19 compensation of ten dollars (\$10) for each regularly scheduled meeting of the  
20 standing committee which he ***or she*** chairs during sessions of the General  
21 Assembly.

22 **(2)** ~~[Beginning as of July 1, 1980, ]~~Each member of the General Assembly shall receive  
23 mileage and reimbursement of road tolls for one (1) round trip for each week of the  
24 session between his ***or her*** home and the State Capitol during regular sessions and  
25 extraordinary sessions of the General Assembly and the necessary travel in going to  
26 and returning from the sessions of their respective houses. The mileage allowance  
27 under this section shall be equal to ***the business standard mileage rate for***

1        *transportation or travel expenses established annually by the Internal Revenue*  
2        *Service* ~~[the maximum mileage allowance permitted by the federal government, to~~  
3        ~~be increased as federal mileage allowance is increased].~~

4        ➔ Section 2. KRS 44.060 is amended to read as follows:

5        When any state officer, member of a state board or commission, or any subordinate  
6        officer, agent, or employee thereof is authorized by law to and does incur, in the  
7        discharge of his *or her* official duties, any expense incident to traveling in his *or her* own  
8        motor vehicle, the amount allowed for such expense shall be fixed by the secretary of the  
9        Finance and Administration Cabinet *to equal the business standard mileage rate for*  
10       *transportation or travel expenses established annually by the Internal Revenue Service*  
11       ~~[which sum shall include depreciation and investment charges incident to the operation of~~  
12       ~~the motor vehicle].~~

13       ➔ Section 3. KRS 45.101 is amended to read as follows:

14       (1) Except as otherwise provided by law, each state officer or employee who is  
15       authorized by law to receive, from corporations or from the State Treasury or from  
16       any fund appropriated out of the State Treasury, traveling or other expenses  
17       incident to the discharge of official duties shall submit to the Finance and  
18       Administration Cabinet information regarding the expenses and necessary receipts  
19       as provided by administrative regulation promulgated by the Finance and  
20       Administration Cabinet, provided that any expenses in excess of ten dollars (\$10)  
21       shall be accompanied by a receipt, unless the Finance and Administration Cabinet  
22       increases the minimum expense amount for which a receipt is required as provided  
23       in this section. The required information and documentation shall be provided  
24       before the cabinet shall audit or pay the expenses. The Finance and Administration  
25       Cabinet may promulgate an administrative regulation to increase the minimum  
26       expense amount for which a receipt is required, not to exceed twenty-five dollars  
27       (\$25). The Finance and Administration Cabinet may rely on a preaudit performed

1 by the budget unit as a basis for issuing a warrant.

2 **(2) (a) Each state officer or employee submitting reimbursement for transportation**  
3 **expenses for authorized use of a privately owned vehicle in performance of**  
4 **official service to the Commonwealth shall receive a fixed rate for in-state**  
5 **and out-of-state mileage equivalent to the standard mileage rate established**  
6 **annually by the Internal Revenue Service.**

7 **(b) The annual mileage reimbursement rate shall be established by the**  
8 **secretary of the Finance and Administration Cabinet for the following**  
9 **calendar year when notification by the Internal Revenue Service has been**  
10 **made, and no later than December 31 of the previous calendar year.**

11 ~~(3)(2)~~ The Finance and Administration Cabinet may promulgate administrative  
12 regulations to permit budget units to contract with airlines, railroads, hotels, or  
13 other companies for services to a group of their employees while on official travel  
14 status. The expenses are to be submitted to the Finance and Administration Cabinet  
15 on forms prescribed by the Finance and Administration Cabinet before the cabinet  
16 shall audit or pay the expenses.

17 ~~(4)(3)~~ The Finance and Administration Cabinet may promulgate administrative  
18 regulations to permit state officers or employees to assign their claim for  
19 reimbursement of travel expenses to airline, railroad, hotel, or other companies in  
20 payment of services rendered as provided for in subsections (1) and ~~(3)(2)~~ of this  
21 section.

22 ~~(5)(4)~~ Each state officer or employee who by reason of the duties assigned to the  
23 officer's or employee's office is required to be at the state capital for the majority of  
24 the time, or who has an office located at the state capital, shall not be permitted to  
25 charge for expenses except from the state capital to the place where the business the  
26 officer or employee is transacting is to be transacted, and from that place back to  
27 the state capital, and each officer or employee who is assigned to duty at some place

1 other than the state capital shall only be permitted to charge to the state such  
2 expenses as are incurred in going from that place to the place where the business is  
3 transacted, and returning. Expenses in going from the state capital or the place  
4 where the officer or employee is assigned to duty to the officer's or employee's real  
5 place of residence, or in return therefrom, shall not be allowed unless it is shown  
6 that it was necessary for the officer or employee to make the trip in the discharge of  
7 business for the state.

8 ~~(6)~~~~(5)~~ The Finance and Administration Cabinet may promulgate administrative  
9 regulations to permit the payment of travel and other expenses incidental to the  
10 official activities of formally organized groups sponsored by or otherwise  
11 representing state agencies. The payment may be made direct to service  
12 establishments in the manner set forth in subsection ~~(4)~~~~(3)~~ of this section, by an  
13 inter-account bill between budget units, or by reimbursement to the official or other  
14 employee who has been designated as the officer-in-charge of the organized group.  
15 If it is necessary that one (1) or more state employees or officials travel with the  
16 group, their expenses may be included in the total expenses for the group.

17 ~~(7)~~~~(6)~~ The Finance and Administration Cabinet may promulgate administrative  
18 regulations allowing heads of budget units to establish imprest cash funds for  
19 reimbursement of travel expenses.

20 ~~(8)~~~~(7)~~ Except as provided in KRS Chapter 6, but the provisions of any other laws to  
21 the contrary notwithstanding, and in lieu of the reimbursement of travel and other  
22 incidental expenses authorized by subsection (1) of this section, the Finance and  
23 Administration Cabinet may promulgate administrative regulations to provide for  
24 the payment of a fixed expense allowance per day to be established by the secretary  
25 of the Finance and Administration Cabinet, plus necessary travel expenses, to each  
26 state officer or employee who is authorized by law to be reimbursed for expenses  
27 incurred in the discharge of official duties. This payment shall be made from an

1 appropriation for this purpose to a budget unit of a branch of government.