

## **BOARDS AND COMMISSIONS**

### **Board of Architects**

**(Amended at ARRS Committee)**

#### **201 KAR 19:225. Examinations required; general provisions.**

RELATES TO: KRS 323.050, 323.215

STATUTORY AUTHORITY: KRS 323.210(1)(b), (2)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 323.210(1)(b) and (2) require the board to promulgate administrative regulations governing the contents and conduct of examinations, the method and time for filing applications, and the time within which an applicant shall be examined after his or her application has been filed. This administrative regulation establishes the examination required by the board and establishes general provisions relating to the administration of the examination.

##### **Section 1. Examination Definition; Administration.**

- (1) Each applicant for licensure shall successfully complete the Architect Registration Examination (ARE), which is developed and graded by the National Council of Architectural Registration Boards (NCARB).
- (2) The board shall designate each testing service consultant who shall administer the examination in accordance with the agreement between the consultant and NCARB.
- (3) The examination sites and schedules shall be as designated by the testing service and agreed to by NCARB.

##### **Section 2. Conditions of Examination.**

- (1) Grading of the examination shall be in accordance with the national grading procedure administered by NCARB.
- (2) The board shall adopt the scoring procedures recommended by NCARB.
- (3) Information pertaining to the subject matter of the examination shall not be given to an applicant in advance, except general examination content and policies as specifically authorized by the board.
- (4) The board may approve transfer credits for each part of the examination passed prior to the 1983 ARE. Information as to transfer credits shall be provided, if appropriate, to an applicant who requests an Application for Architect Registration Examination, as incorporated by reference in 201 KAR 19:220.

##### **Section 3.**

- (1) An applicant who has passed all divisions of the ARE by January 1, 2006, regardless of the time taken, has passed the examination.
- (2) Retention of Credit: For all initial candidates for licensure, a passing grade for any division of the ARE taken on or after July 1, 2008, shall remain valid pursuant to National Council of Architectural Registration Board's Score Validity Policy in effect at the time of application. Divisions of the examination passed on or after July 1, 2008, that were considered expired prior to the adoption of the National Council of Architectural Registration Board's Score Validity Policy shall be reinstated pursuant to National Council of Architectural Registration Board's Score Validity Policy in effect at the time of application..

**Section 4. Applicant Notice.** Each applicant who has applied and is eligible to take the examination shall be notified of the examination sites and the procedures to make the appointments with the testing service centers to take the examination divisions of his or her choosing. Special instructions and limitations shall be issued to each applicant.

##### **Section 5. Transfer of Scores.**

(1) The board, upon compliance with KRS 323.050(2) and proper Application for Architect Registration Examination, as incorporated by reference in 201 KAR 19:220, may accept passing scores achieved on divisions of the ARE administered and attested to by another NCARB member board under the terms of Section 3 of this administrative regulation.

(2) The board, upon written request and if available, shall forward the grades achieved by an applicant in the various divisions of the examination given under the board's jurisdiction to any other duly constituted architectural registration board and to NCARB for use in evaluating the applicant's eligibility for NCARB certification. The applicant shall state his or her reason for requesting transfer. The transfer shall terminate the applicant's application pending before the board.

#### Section 6. Conditions of Examination.

(1) Upon allegation of misbehavior on the part of an applicant in connection with taking the examination, the board shall investigate the allegation and take appropriate action including suspending or revoking test-taking privileges and the cancellation of test scores.

(2) Misbehavior shall include:

(a) Falsifying information on the examination application;

(b) Cheating on the examination;

(c) A violation of examination guidelines; or

(d) A violation of a confidentiality agreement with respect to the examination.

(47 Ky.R. 610, 1543, eff. 5-4-2021; 49 Ky.R. 2349, 50 Ky.R. 636; eff. 12-5-2023.)

FILED WITH LRC: August 8, 2023

CONTACT PERSON: Cordelia Harbut, Executive Director, Kentucky Board of Architects, 155 East Main Street, Suite 300, Lexington, Kentucky 40507, phone (859)246-2069, email Cordelia.Harbut@ky.gov.