

201 KAR 16:512. Fees for veterinary technicians.

RELATES TO: KRS 321.240, 321.441

STATUTORY AUTHORITY: KRS 321.235(3), 321.240(5), 321.441(3)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.240(5) requires the Kentucky Board of Veterinary Examiners to promulgate administrative regulations as it may deem necessary and proper to effectively carry out and enforce the provisions of KRS Chapter 321, including regulations to establish authorized fees. This administrative regulation establishes those fees for veterinary technicians.

Section 1. Payment and Submission of Fees.

- (1) Fees to the board shall be paid by check or money order, or, if available, online payment by debit or credit card. Checks and money orders shall be made payable to the Kentucky State Treasurer.
- (2) All fees shall be nonrefundable.

Section 2. Application Fees for Veterinary Technicians.

- (1) The application fee for a veterinary technician shall be twenty-five (25) dollars.
- (2) The fee shall be attached to the completed Application for Licensure as a Veterinary Technician form as found in 201 KAR 16:540 or online equivalent form, including all required attachments.

Section 3. Examination Fees for Veterinary Technicians. The fee for the Veterinary Technician National Exam (VTNE) shall be paid directly to the American Association of Veterinary State Boards (AAVSB), its designee, or current test administrator.

Section 4. Renewal Fees for Veterinary Technicians. The following fees shall be paid in connection with licensure renewals for veterinary technicians:

- (1)
 - (a) Except as provided by paragraph (b) of this subsection, the annual renewal fee for licensure as a veterinary technician in active status shall be thirty (30) dollars if:
 1. The Renewal Application for Veterinary Technicians form as found in 201 KAR 16:570 or online equivalent form is complete, including all required attachments, continuing education credits, and fee payment; and
 2. The complete package is submitted to the board for review and approval not later than September 30.
 - (b) For a veterinary technician who is initially licensed 120 days prior to the end of the renewal period, the licensure renewal fee shall be waived during a licensee's first licensure cycle.
- (2)
 - (a) A sixty (60) day grace period shall be allowed after September 30, during which time the licensed veterinary technician who failed to meet the September 30 renewal deadline may continue to function as though licensed until a late renewal application is submitted to the board.
 - (b) The late fee for annual renewal shall be fifteen (15) dollars in addition to the renewal fee as described in Section 4(1) of this administrative regulation.
 - (c) The veterinary technician shall submit the complete Renewal Application for Veterinary Technicians form as found in 201 KAR 16:570, including all required attachments, continuing education credits, and fee payment, to the board between October 1 and November 30.
- (3) A veterinary technician's license shall expire if no renewal application package and all attachments, and late fee if applicable, is paid to the board by November 30.

Section 5. Reinstatement Fees for Veterinary Technicians.

- (1)
 - (a) Except as provided by Section 6(3) of this administrative regulation, if not more than five (5) years have elapsed since the last date of license expiration, a veterinary technician may pay a reinstatement fee of fifty (50) dollars and submit a complete Reinstatement Application for Veterinary Technicians form as found in 201 KAR 16:540 or online equivalent form, including all required attachments, to the board for reinstatement of his or her license.
 - (b) A veterinary technician shall not apply for a new license during this five (5) year window; a reinstatement application shall be required.
- (2) If more than five (5) years have elapsed since the last date of license expiration, a veterinary technician shall apply as a new applicant to obtain a license in the Commonwealth of Kentucky.

Section 6. Inactive Status of a License.

- (1)
 - (a) A veterinary technician may request inactive licensure status in accordance with 201 KAR 16:580.
 - (b) If using the Request for Licensure Status Change form, there shall not be a fee.
 - (c) If using the Renewal Application for Veterinary Technicians form, the fee shall be as established in subsection (2) of this section.
- (2) Renewal of an inactive veterinary technician license.
 - (a) The annual renewal fee for inactive veterinary technician licensure status shall be ten (10) dollars per renewal period.
 - (b) The late fees established in Section 4(2) of this administrative regulation shall apply to licenses not renewed annually by September 30.
 - (c) A license in an inactive status that is not renewed by November 30 shall be deemed to be expired.
- (3) Reinstatement of inactive veterinary technician license status to active status.
 - (a) A licensed veterinary technician in inactive status may reinstate his or her license to active status in accordance with 201 KAR 16:580.
 - (b) There shall be a reinstatement fee of twenty-five (25) dollars.

Section 7. Retirement of License.

- (1)
 - (a) A veterinary technician may request to retire his or her license at any time.
 - (b) The one-time fee for this service shall be ten (10) dollars, which shall be attached to a Request for Licensure Status Change form as found in 201 KAR 16:580, Renewal Application for Veterinary Technicians form as found in 201 KAR 16:570, or online equivalent forms.
- (2) Once a license is retired, it shall not be reactivated. If a veterinary technician holds a retired license and wishes to practice again, he or she shall apply to the board for a new license to practice the profession of a veterinary technician in the Commonwealth of Kentucky.

Section 8. Fee Reduction for Military Personnel. If a veterinary technician applicant submits a copy of his or her DD-214 (or other documentation acceptable to the board) with their application or renewal paperwork, the board shall waive or reduce fees as indicated in this section.

- (1) For active duty military, active reserves, and National Guard service persons, an individual's initial application fees and annual renewal fees shall be waived.
- (2) For retired career military, an individual's initial application fees shall be waived, and the annual renewal fees shall be reduced by half, rounded to the nearest whole dollar.
- (3) For any other military veteran, the initial application fees shall be waived.

(4) All other requirements of licensure, including renewal deadlines and continuing education requirements established in 201 KAR 16:590, shall still be met.
(46 Ky.R. 1725, 2461, 2605; eff. 6-30-2020.)