

505 KAR 2:140. Admission procedures.

RELATES TO: KRS 15A.210-15A.240

STATUTORY AUTHORITY: KRS 15A.210

NECESSITY, FUNCTION, AND CONFORMITY: KRS 15A.210 mandates that the Department of Juvenile Justice issue administrative regulations governing juvenile detention centers and juvenile holding facilities.

Section 1.

- (1) The facility shall adopt and enforce written policies and procedures which:
 - (a) Govern the reception and orientation of newly admitted juveniles;
 - (b) Provide that juveniles receive orientation in their own language; completion of orientation shall be documented by a statement that shall be signed and dated by the juvenile; and
 - (c) Require that a written, itemized list is made of all personal property in the possession of a newly admitted juvenile; a copy of this list, which notes all property that will be held until release, shall be given to the juvenile.
 - (2) Written procedures for admitting new juveniles shall include, but are not limited to:
 - (a) Verification of legal authority to detain;
 - (b) Complete search of the juvenile and possessions;
 - (c) Disposition of clothing and personal possessions;
 - (d) Medical screening;
 - (e) Shower and hair care, if necessary;
 - (f) Issue of clean, laundered clothing, as needed;
 - (g) Notification of family, custodian or guardian;
 - (h) Provision of written orientation materials;
 - (i) Recording of basic personal data and information to be used for mail and visiting lists;
 - (j) Assistance to juveniles in notifying their families of their admission and procedures for mail and visiting;
 - (k) Assignment to a housing unit; and
 - (l) Assignments of a register number.
 - (3) Newly admitted juveniles shall be permitted a reasonable number of local or collect long distance telephone calls to an attorney of his choice, and to a family member, as soon as practical, generally within one (1) hour after arrival.
- (26 Ky.R. 1293; 1552; eff. 2-14-2000; Crt eff. 3-13-2019.)