

## **11 KAR 15:070. Records and reports.**

RELATES TO: KRS 164.7871-164.7885

STATUTORY AUTHORITY: KRS 164.748(4), 164.7885(7)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 164.748(4) requires the authority to promulgate administrative regulations pertaining to the awarding of grants, scholarships, and honorary scholarships as provided in KRS 164.740 to 164.785. KRS 164.7885(7) authorizes the authority to promulgate administrative regulations for the administration of the Kentucky Educational Excellence Scholarship Program. This administrative regulation establishes the conditions and procedures for a participating institution to maintain records and make available to the authority records and reports necessary to the implementation of the Kentucky Educational Excellence Scholarship Program.

Section 1. A participating institution shall:

- (1) Establish an organized system of records pertaining to Kentucky Educational Excellence Scholarship recipient eligibility;
- (2) Maintain these records for a period of not less than three (3) years after the award year in which the recipient ceased enrollment; and
- (3) Upon request, make available to the authority:
  - (a) All records relied upon by that institution to certify that a recipient of funds from the authority is an eligible postsecondary student; and
  - (b) Information necessary to verify that the institution has complied with 11 KAR Chapter 15, and representations and requirements contained in its administrative agreement with the authority. (25 Ky.R. 474; 819; eff. 10-1-1998; 27 Ky.R. 1042; 1441; eff. 12-21-2000; Crt eff. 9-28-2018.)