

201 KAR 15:040. Examination.

RELATES TO: KRS 316.030(3)(h), (4)(g)

STATUTORY AUTHORITY: KRS 316.210(1)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 316.030(3)(h), (4)(g) require an applicant for an embalmer's license or a funeral director's license to pass examinations prepared or approved by the board. The function of this administrative regulation is to establish the procedure, content, and time of examinations.

Section 1. Content of Examination. (1) The examination for a license to practice embalming and the examination for a license to practice funeral directing shall be written examinations administered by one (1) or more members of the board.

(2) The subjects to be covered in the examination for embalmer's license shall be as follows:

- (a) Embalming;
- (b) Anatomy;
- (c) Microbiology;
- (d) Pathology;
- (e) Chemistry;
- (f) Restorative art;
- (g) Mortuary administration and law;
- (h) Accounting;
- (i) Sociology; and
- (j) Psychology.

(3) The subjects to be covered in the examination for funeral director's license shall be as follows:

- (a) Mortuary administration;
- (b) Ethics;
- (c) Accounting;
- (d) Sociology;
- (e) Business law;
- (f) Primary psychology;
- (g) Transportation rules;
- (h) Hygiene, sanitation, and disinfection; and
- (i) Requirements of KRS Chapter 316 and the administrative regulations promulgated pursuant to KRS Chapter 316.

(4)(a) The board may accept the results of the examination prepared and administered by the Conference of Funeral Service Examining Boards and the results of an oral examination on the subject of embalming administered by one (1) or more members of the board in lieu of the written examination for embalmer's license administered by the board.

(b) The applicant seeking to take an examination administered by the board shall submit the fee required by KRS 316.030(3)(g) or (4)(f) to the board at least thirty (30) days before the date of the examination. The fee shall include a license in good standing for the remainder of the fiscal year if the applicant is successful in the examination.

Section 2. Procedure for Examination. (1) Applicants shall attain a proficiency of seventy-five (75) percent on any examination to make a passing grade.

(2) All written questions for the embalmer's and funeral director's examinations are the property of the board and applicants shall return the questions to the board with their answers.

Section 3. Time of Examinations. (1) Examinations administered by the board shall normally be

held for funeral director's and embalmer's licenses at the regular meeting of the board in December and June of each year.

(2) Examinations may be held at other regular or special meetings at the board's discretion.

(3) An applicant shall be entitled to only one (1) examination for each fee. (BEFD-Rule 18; 1 Ky.R. 1013; eff. 6-11-75; Am. 20 Ky.R. 2655; eff. 5-18-94; 22 Ky.R. 2319; eff. 8-1-96.)