

## **902 KAR 10:030. Sanitarians.**

RELATES TO: KRS 223.010-223.080, 223.990

STATUTORY AUTHORITY: KRS Chapter 13B, 194.050, 211.090, HB 799, Part I, G., 56., d. (1990 Acts, Chapter 514, pp. 1734-1735, 1736) "Budget Modification Report, Human Resources"; Final Budget Memorandum, Volume II, Page 288 (April 13, 1990), EO 96-862

NECESSITY, FUNCTION, AND CONFORMITY: KRS 223.010 to 223.080, and 223.990 authorize the Cabinet for Health Services to establish minimum standards and qualifications for registered sanitarians. This administrative regulation provides uniform standards for registered sanitarians and procedures for processing applications and to establish fees for examination and registration. Executive Order 96-862, effective July 2, 1996, reorganizes the Cabinet for Human Resources and places the Department for Public Health and its programs under the Cabinet for Health Services.

Section 1. Definitions. As used in this administrative regulation: "Contact hour" means a unit of measure for approved instruction by Registered Sanitarian Examining Committee. This unit is determined to equal actual classroom hours. Units of measure may be in half hour increments.

Section 2. Minimum Standards and Qualifications. In addition to the specific requirements provided by KRS 223.030, an applicant for registration as a sanitarian shall have graduated from an accredited college or university with a baccalaureate or higher degree, which shall include satisfactory completion of at least twenty-seven (27) quarter hours, or eighteen (18) semester hours, of academic training in the basic physical, chemical, biological, or sanitary sciences.

Section 3. Applications for Registration. Applications for registration as a registered sanitarian shall be submitted to the committee on the application forms for registration as a registered sanitarian as provided by KRS Chapter 223 revised 7/90. This form is incorporated by reference and may be viewed or obtained at the Department for Public Health, 275 East Main Street, Frankfort, Kentucky 40621, Monday through Friday between the hours of 8 a.m. and 4:30 p.m. Each application fee shall be remitted by a Post Office or express money order, bank draft, or check payable to the order of the Kentucky State Treasury. The committee may correspond with any references given on the applicant's application and may also contact any former employer of the applicant concerning his prior service in the field of public health sanitation.

Section 4. Examinations. The committee shall conduct examinations at least once a year at such time and place as it may deem expedient. The examination may be either oral, written, or both. A fee of thirty (30) dollars shall accompany the application for examination. All registration certificates issued under the provisions of this administrative regulation shall expire June 30 following date of issue, unless renewed by the payment of a twelve (12) dollar registration fee.

Section 5. Certificates of Registration. After the committee has approved an application and all the requirements provided by law are fulfilled, the committee shall certify such fact to the secretary, who in turn shall issue a small card to the approved applicant certifying that he holds a certificate of registration. The committee shall assign serial numbers to each certificate of registration.

Section 6. Renewals. It shall be the duty of the secretary- treasurer of the committee to notify all registered sanitarians at least thirty (30) days prior to the expiration date of their certificate that they renew their certificate of registration as provided by law. Effective July 1, 1992 before renewal of registration can be issued the registrant must submit evidence of having completed ten (10) contact hours approved by the committee.

Section 7. Revocation of Certificates of Registration. In any action involving the revocation of a certificate of registration, the committee shall refer the matter to the secretary. The committee is authorized to set the time and place of a hearing. All administrative hearings shall be conducted in accordance with 902 KAR 1:400.

Section 8. Expenditure of Funds. Expenditures for examinations, clerical expenses, training and reference materials, including approved home study courses, and for affiliation with any national sanitarian registration organization, may be made out of the trust and agency fund created by KRS 223.050. (San 6-1; 1 Ky.R. 511; eff. 3-12-75; 14 Ky.R. 2072; eff. 6-22-88; 16 Ky.R. 2781; eff. 7-18-90; 17 Ky.R. 3048; 18 Ky.R. 52; eff. 6-19-91; 22 Ky.R. 2367; eff. 8-1-96.)